Specification of Competency Standards
for the Testing, Inspection and Certification Industry
Unit of Competency

Functional Area - Certification Operations

Title	Make certification decision
Code	105944L6
Range	This unit of competency (UoC) covers the abilities to exercise professional judgement to make certification decision by critically evaluating the audit conclusions and reviewing the correction and corrective actions taken or proposed by the client.
Level	6
Credit	2 （For Reference Only）
Competency	Performance Requirements 1. Possess knowledge of making certification decision • Describe the process of the certification body on making certification decision. • Command knowledge of client business sector. • Interpret the requirements of specific management system standards / normative documents for certification. • Examine the audit objectives against the scope of the audit. 2. Make certification decision • Examine a broad range of audit findings and conclusions including conformities and nonconformities with gradings. • Evaluate the recommendations made by the audit team with respect to the certification requirements and the scope for certification. • Critically review and evaluate the cause analysis, correction and corrective action taken by the client for identified nonconformities. • Review the planned correction and corrective action proposed by the client for any other nonconformities. • Make and inform the certification decision (whether or not to grant certification) to the client together with any conditions or observations. 3. Exhibit professionalism • Exercise determinative power in making certification decision.
Assessment Criteria	The integrated outcome requirement of this UoC is the ability to: • make certification decision by critically evaluating audit conclusions and reviewing correction and corrective actions taken / proposed by the client for any identified nonconformities.
Remark	