

Specification of Competency Standards
for the Testing, Inspection and Certification Industry
Unit of Competency

Functional Area - Inspection Quality Management

Title	Implement inspection quality management system
Code	105925L5
Range	This unit of competency (UoC) covers the abilities to implement quality management system in the inspection body in compliance with the formulated quality management system and procedures.
Level	5
Credit	2 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Possess knowledge of quality management system and its implementation requirements for an inspection body</p> <ul style="list-style-type: none"> • Apply the concepts of continuous improvement processes. • Explain the implementation plan of quality management system. • Identify the objectives of quality management system for inspection body. • Determine resource requirements in the implementation process. • Identify the training needs of personnel responsible for the implementation of quality management system. <p>2. Implement quality management system in the inspection body</p> <ul style="list-style-type: none"> • Establish and follow the timeline for tasks to be performed with projected completion dates. • Secure necessary resources which are in place and available for implementation, e.g.: <ul style="list-style-type: none"> ○ all financial requirements, ○ personnel needs such as number of staff required, training need of staff, ○ facilities, equipment, supplies of materials. • Implement procedures for controlling internal and external documents and records relating to the inspection activities and management system. • Establish a system for monitoring the implementation of the quality management system in the inspection body. • Adjust the implementation plan and communicate effectively with personnel involved in the implementation of quality management system. <p>3. Exhibit professionalism</p> <ul style="list-style-type: none"> • Ensure the quality management system is implemented in compliance with the established plan and defined objectives.
Assessment Criteria	<p>The integrated outcome requirements of this UoC are the abilities to:</p> <ul style="list-style-type: none"> • implement quality management system in the inspection body by establishing the timeline for tasks to be performed in compliance with the defined objectives, • establish a system for monitoring the quality management system and adjust the implementation plan by exercising appropriate judgement.
Remark	