

Specification of Competency Standards
for the Testing, Inspection and Certification Industry
Unit of Competency

Functional Area - Operations Management

Title	Formulate occupational safety and health policy and improvement plans
Code	105965L6
Range	This unit of competency (UoC) covers the ability to formulate comprehensive occupational safety and health policy for the TIC enterprise by critically evaluating statutory requirements and addressing the needs of the TIC organisation.
Level	6
Credit	2 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Possess knowledge of statutory requirements on occupational safety and health and policy planning</p> <ul style="list-style-type: none"> • Critically evaluate the statutory requirements on occupational safety and health, related knowledge and future trend. • Explain the overall operation strategy of the organisation, market positioning and corporate image. • Advocate the key of success for organisations with distinctive achievements in occupational safety and health. <p>2. Formulate comprehensive occupational safety and health policy for the organisation</p> <ul style="list-style-type: none"> • Examine a broad range of internal and external factors when formulating the comprehensive occupational safety and health policy for the organisation, e.g.: <ul style="list-style-type: none"> ○ select the appropriate occupational safety and health system for the organisation, ○ establish relevant performance indicators, ○ establish long-term and short-term objectives. • Critically analyse the discrepancy between the expected achievement and current performance to set up relevant management system, e.g.: <ul style="list-style-type: none"> ○ prepare the required resources, ○ monitor the operation of the system, ○ establish internal communication channels, ○ review effectiveness and suggest improvement measures when appropriate. • Take appropriate actions ensuring that the occupational safety and health policy and its effectiveness can meet relevant statutory requirements and organisational needs. <p>3. Exhibit professionalism</p> <ul style="list-style-type: none"> • Ensure the formulated occupational safety and health policy and improvement plans comply with the relevant statutory requirements.
Assessment Criteria	<p>The integrated outcome requirement of this UoC is the ability to:</p> <ul style="list-style-type: none"> • formulate the occupational safety and health policy to meet the actual need of the organisation by critically evaluating the statutory requirements of occupational safety and health.
Remark	<p>The relevant legislations involved in this UoC are as follows:</p> <ul style="list-style-type: none"> • Occupational Safety and Health Ordinance • Factories and Industrial Undertakings Ordinance • Factories and Industrial Undertakings (Safety Management) Regulation • Code of Practice on Safety Management