

**Specification of Competency Standards**  
**for the Security Services Industry**  
**Unit of Competency**

Functional Area - Emergency Management

Title	Identify the types of emergencies requiring emergency planning
Code	107827L6
Description	This unit of competency applies to security personnel at managerial level responsible for emergency management of an organisation. It covers the abilities to identify the types of emergencies requiring emergency planning and manage their risk on an ongoing basis in order to facilitate the development of appropriate incident response plans for the organization.
Level	6
Credit	3
Competency	<p>Performance Requirements</p> <p>1. Knowledge about emergency planning and response:</p> <ul style="list-style-type: none"> <li>• Understand the organisation's policies and guidelines in emergency management and business continuity management</li> <li>• Understand the obligations and liabilities of the organisation in providing a safe and secure environment for business operations</li> <li>• Understand the threats and contingencies faced by the organisation</li> <li>• Be proficient in best practices about emergency planning and response</li> <li>• Be proficient in the knowledge and techniques for managing various types of emergencies</li> <li>• Understand legal and regulatory requirements relevant to the management of various types of emergencies</li> <li>• Possess the knowledge and skills for carrying out vulnerability analysis about various types of emergencies that may occur due to the threats and contingencies</li> </ul> <p>2. Identify the types of emergencies requirement emergency planning</p> <p>Be able to:</p> <ul style="list-style-type: none"> <li>• Gather information about business operations, e.g. building plans; mode of operations; critical products, services and operations; insurance coverage; etc.</li> <li>• Gather internal and external information about threats and contingencies faced by the organisation</li> <li>• Carry out a vulnerability analysis: <ul style="list-style-type: none"> <li>○ Identify the types of emergencies that may occur due to the threats and contingencies</li> <li>○ Determine their impact on life safety, property and business operations</li> <li>○ Determine internal and external capabilities in dealing with them</li> <li>○ Determine the probability of their occurrence</li> </ul> </li> <li>• Determine the types of emergencies requiring emergency planning based on their risk level (i.e. impact x probability), which should include but not limited to: <ul style="list-style-type: none"> <li>○ Natural disasters: typhoon, flood and fire</li> <li>○ Man-made disasters: terrorist activity, civil disorder, bomb and arson</li> <li>○ Accidental disasters: hazmat hazards as well as failure of power supply, telecommunications and computer systems</li> <li>○ Any other types of emergencies that may endanger life safety, cause major damage to property and/or disruptions to business operations</li> </ul> </li> <li>• Monitor, on an on-going basis, and carry out vulnerability analysis after an emergency or when major changes occur in business operations and the environment</li> <li>• Update the types of emergencies requiring emergency planning</li> <li>• Document all information relating to and the outcome of vulnerability analysis</li> </ul>

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Assessment Criteria	The integrated outcome requirements of this UoC are the abilities to: <ul style="list-style-type: none"><li>• Carry out vulnerability analysis about the types of emergencies that may occur based on the threats and contingencies faced by the organisation; and</li><li>• Identify the types of emergencies requiring emergency planning based on their risk level so as to facilitate the development of appropriate incident response plans</li></ul>
Remark	