

Specification of Competency Standards
for the Security Services Industry
Unit of Competency

Functional Area - Armoured Transportation

Title	Coordinate training of security personnel for armoured transportation
Code	107824L4
Description	This unit of competency applies to security personnel at supervisory level and above responsible for managing armoured transportation operations of a company holding a Type II security company licence in Hong Kong. It covers the abilities to co-ordinate training of security personnel in order to ensure the effective and efficient operations of armoured transportation and meet training and licensing requirements of relevant laws and regulations.
Level	4
Credit	2
Competency	<p>Performance Requirements</p> <p>1. Knowledge about training for armoured transportation:</p> <ul style="list-style-type: none"> • Be proficient in the scope of armoured transportation services provided by the company • Be proficient in the company's policies, procedures and guidelines in relation to armoured transportation • Be proficient in laws and regulations relevant to armoured transportation operations, which should include but not limited to: <ul style="list-style-type: none"> ○ Security and Guarding Services Ordinance, Cap 460 ○ Firearms and Ammunition Ordinance, Cap 238 ○ Occupational Safety and Health Ordinance, Cap 509 and associated regulations • Be proficient in the licensing and training as well as qualifications, experience and performance requirements of each role/post • Be proficient in best practices for adult training and learning • Be proficient in training resources for armoured transportation and shooting of firearms in Hong Kong • Possess the analytical skills and critical thinking skills to identify issues and resolve problems and conflicts • Possess the people skills and communication skills to deal with others • Possess the literacy skills to clearly and accurately record information and activities <p>2. Coordinate training of security personnel for armoured transportation</p> <p>Be able to:</p> <ul style="list-style-type: none"> • Identify training needs of various roles/posts, and in particular, training in respect of shooting of firearms under the Type II security company license for providing armoured transportation services in Hong Kong • Identify the licensing requirements for the possession of firearms and ammunition under the Firearms and Ammunition Ordinance, Cap 238 • Determine training budgets available • Identify internal and external training resources available • Evaluate the quality of various training resources • Develop the training programs for various roles/posts • Obtain the endorsement of management and stakeholders about the training programs and budget approvals • Publish the training programs and specify mandatory and optional training for various roles/posts • Monitor and maintain records about the enrolment, attendance, completion and certification of training of the security personnel • Conduct periodic reviews to ensure relevance of the training programs to armoured transportation and training effectiveness using various means and techniques of evaluation

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	<ul style="list-style-type: none">• Control and ensure the effective and efficient use of the training budgets
Assessment Criteria	<p>The integrated outcome requirements of this UoC are the abilities to:</p> <ul style="list-style-type: none">• Establish training programs to meet the company's needs and objectives and relevant legal and regulatory requirements for providing armoured transportation services in Hong Kong;• Ensure that training is effective and efficient and achieve the desired outcomes; and• Conduct periodic reviews for continuous improvement
Remark	Revised on Dec 2018