

Specification of Competency Standards
for the Security Services Industry
Unit of Competency

Functional Area - Armoured Transportation

Title	Perform periodic reviews to ensure the effectiveness and efficiency of armoured transportation services
Code	107823L4
Description	This unit of competency applies to security personnel at managerial level responsible for managing armoured transportation services of an organisation. It covers the abilities to establish a program to carry out periodic reviews to ensure the effectiveness and efficiency of armoured transportation services.
Level	4
Credit	2
Competency	<p>Performance Requirements</p> <p>1. Analyse relevant information to identify critical factors for carrying out periodic reviews of armoured transportation services:</p> <ul style="list-style-type: none"> • Evaluate the requirements of laws and regulations relevant to armoured transportation, which should include but not limited to: <ul style="list-style-type: none"> ○ Security and Guarding Services Ordinance, Cap 460 ○ Firearms and Ammunition Ordinance, Cap 238 ○ Occupational Safety and Health Ordinance, Cap 509 and related regulations • Evaluate armoured transportation operations • Evaluate the company's policies, procedures and guidelines in relation to armoured transportation • Evaluate the company's contingency plans associated with armoured transportation • Evaluate the terms and conditions of the service level agreements with clients • Evaluate the company's manpower resource and other resources including vehicles, systems, devices and equipment available for armoured transportation • Describe the concepts and skills for security risk profiling and analysis • Describe the concepts and skills for resource planning and budgeting <p>2. Perform periodic reviews to ensure the effectiveness and efficiency of armoured transportation services</p> <p>Be able to:</p> <ul style="list-style-type: none"> • Formulate policies, procedures and guidelines for the reviews • Establish the review program • Establish a recording system to track the outcomes of reviews • Deploy adequate manpower to perform periodic reviews • Develop measures and controls to ensure that personnel deployed for periodic reviews are properly trained • Develop measures and controls to ensure that periodic reviews are conducted in compliance with relevant policies, procedures and guidelines • Develop measures and controls to ensure that details of each review, the findings, as well as decisions and follow-up actions are properly recorded • Carry out a holistic review of the design effectiveness and operational effectiveness and efficiency of armoured transportation services upon the instruction/request of management or once every 2 – 3 years • Discuss the review outcomes with management and obtain their support and endorsement of the recommended actions • Follow through with management decisions/instructions • Keep proper records of the above actions and outcomes

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Assessment Criteria	The integrated outcome requirements of this UoC are the abilities to: <ul style="list-style-type: none">• Establish a review program and policies, procedures and guidelines for conducting reviews of armoured transportation operations; and• Perform a holistic review about design effectiveness and operational efficiency and effectiveness of armoured transportation services upon management instruction/request or at least once every 2-3 years; and• Follow through with management decisions/instructions and keep proper records about the reviews and decisions/actions.
Remark	