

Specification of Competency Standards
for the Security Services Industry
Unit of Competency

Functional Area - Armoured Transportation

Title	Perform armoured transportation of cash and valuables
Code	107812L3
Description	This unit of competency applies to frontline security personnel involved in performing armoured transportation operations of a company holding a Type II security company license in Hong Kong. It covers the abilities to perform safe and secure transportation of cash and valuables in accordance to the laid-down policies, procedures and guidelines of the company.
Level	3
Credit	3
Competency	<p>Performance Requirements</p> <p>1. Knowledge about armoured transportation:</p> <ul style="list-style-type: none"> • Be proficient in the company's policies, procedures and guidelines as well as contingency plans in relation to armoured transportation • Be familiar with the service level agreements with clients • Understand the threats and risks associated with armoured transportation • Be proficient in laws and regulations relevant to armoured transportation operations, which should include but not limited to: <ul style="list-style-type: none"> ○ Security and Guarding Services Ordinance, Cap 460 ○ Firearms rms and Ammunition Ordinance, Cap 238 ○ Occupational Safety and Health Ordinance, Cap 509 and related regulations • Possess the analytical skills and critical thinking skills to identify issues and resolve problems and conflicts • Possess the people skills and communication skills to deal with others • Possess the literacy skills to clearly and accurately record information and activities <p>2. Perform armoured transportation of cash and valuables</p> <p>Be able to:</p> <ul style="list-style-type: none"> • Follow procedures and guidelines to check and confirm the readiness of personnel and vehicles, systems, devices and equipment for armoured transportation at the beginning of a shift • Follow instructions regarding schedules and routes for the delivery and collection assignments • Follow procedures and guidelines for armoured transportation operations, which may include but not limited to: <ul style="list-style-type: none"> ○ Maintaining close communications with the security control ○ Delivery and collection of consignments from the company's vault ○ Handling of firearms and ammunition ○ Operating the systems, devices and equipment for armoured transportation ○ Parking armoured vehicles for delivery and collection of consignments from client's sites ○ Loading and unloading from the armoured vehicle outside client's sites ○ Cross pavement transportation of cash and valuables ○ Delivery and collection of consignments from client sites ○ Cash replenishment services for ATM machines ○ Maintaining records and other necessary documentation • Stay alert to any suspicious activities and circumstances • Report suspicions and abnormalities observed, following established protocols and reporting systems and procedures • Respond to emergencies in accordance to relevant contingency plans

Specification of Competency Standards
for the Security Services Industry
Unit of Competency

Functional Area - Armoured Transportation

	<ul style="list-style-type: none">• Inform management of issues and/or observations that will help to enhance safety and security and/or improves the effectiveness and efficiency of armoured transportation of cash and valuables
Assessment Criteria	<p>The integrated outcome requirements of this UoC are the abilities:</p> <ul style="list-style-type: none">• Complete assignments for transportation of cash and valuables in accordance to the company's laid-down policies, procedures and guidelines; and• Ensure that the operations comply with all legal and regulatory requirements in safety, security and licensing as well as the service level agreements with clients.
Remark	