

Specification of Competency Standards
for the Security Services Industry
Unit of Competency

Functional Area - Armoured Transportation

Title	Perform armoury operations to support armoured transportation
Code	107810L3
Description	This unit of competency applies to security personnel responsible for performing armoury operations in support of armoured transportation of a company holding a Type II Security Company Licence in Hong Kong. It covers the abilities to perform effective and efficient armoury operations that meet all legal and regulatory requirements in safety and security.
Level	3
Credit	3
Competency	<p>Performance Requirements</p> <p>1. Knowledge about armoury operations:</p> <ul style="list-style-type: none"> • Be proficient in the functions of the armoury • Be proficient in the company's policies, procedures and guidelines relevant to armoury operations • Be proficient in the skills and techniques for handling and servicing the firearms and ammunition and systems, devices and equipment for armoured transportation • Understand laws and regulations relevant to armoury operations in Hong Kong: <ul style="list-style-type: none"> ○ Security and Guarding Services Ordinance, Cap 460 ○ Firearms and Ammunition Ordinance, Cap 238 ○ Occupational Safety and Health Ordinance, Cap 509 and associated regulations • Possess the analytical skills and critical thinking skills to identify issues and resolve problems and conflicts • Possess the people skills and communication skills to deal with others • Possess the literacy skills to clearly and accurately record information and activities <p>2. Perform armoury operations to support armoured transportation:</p> <p>Be able to:</p> <ul style="list-style-type: none"> • Maintain a complete and up-to-date register of all firearms and ammunition and systems, devices and equipment under the possession of the company for armoured transportation and being kept in the armoury • Maintain safe and secure operations of the armoury according to laid-down policies, procedures and guidelines • Operate systems, devices and equipment for armoury operations according to laid-down policies, procedures and guidelines • Issue and accept the return of firearms and ammunition and systems, devices and equipment for armoured transportation according to laid-down policies, procedures and guidelines: <ul style="list-style-type: none"> ○ Maintain proper records of issue and return ○ Issue only to security personnel who are employed by the company for armoured transportation and are holders of valid Security Personnel Permit and valid license for the possession of firearms and ammunition ○ Issue only for the purpose of armoured transportation in accordance to the duty roster ○ Check upon their return to confirm that: <ul style="list-style-type: none"> ▪ They are the same ones that were issued ▪ They are returned by the same personnel that they were issued to ▪ They show no sign of having been discharged and/or tampered with • Maintain regular servicing of the firearms and ammunition and systems, devices and equipment for armoured transportation in accordance to laid-down policies, procedures and guidelines of the company

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	<ul style="list-style-type: none">• Record and report all incidents and activities in the armoury• Escalate issues and abnormalities to management as required• Respond to emergencies according to the contingency plans
Assessment Criteria	<p>The integrated outcome requirements of this UoC are the abilities to:</p> <ul style="list-style-type: none">• Maintain safe and secure operations of the armoury in accordance to laid-down policies, procedures and guidelines;• Maintain firearms and ammunition as well as systems, devices and equipment for armoured transportation in good working condition; and• Maintain an up-to-date register of all firearms and ammunition and systems, devices and equipment kept in the armoury and proper records about issue and return and any incidents and activities associated with them.
Remark	