

**Specification of Competency Standards**  
**for the Security Services Industry**  
**Unit of Competency**

Functional Area - Armoured Transportation

Title	Perform routes planning for armoured transportation
Code	107805L4
Description	This unit of competency applies to security personnel at supervisory level and above responsible for managing armoured transportation operations of a company holding a Type II security company licence in Hong Kong. It covers the abilities to perform routes planning for effective and efficient armoured transportation operations and ensure that the operations meet all requirements in safety and security and service level agreements with the clients.
Level	4
Credit	3
Competency	<p>Performance Requirements</p> <p>1. Knowledge about routes planning for armoured transportation:</p> <ul style="list-style-type: none"> <li>• Be proficient in the company's policies, procedures and guidelines in relation to armoured transportation</li> <li>• Be proficient in laws and regulations relevant to armoured transportation, which should include but not limited to: <ul style="list-style-type: none"> <li>○ Security and Guarding Services Ordinance, Cap 460</li> <li>○ Firearms and Ammunition Ordinance, Cap 238</li> <li>○ Occupational Safety and Health Ordinance, Cap 509 and related regulations</li> </ul> </li> <li>• Be familiar with the service level agreements with clients</li> <li>• Be familiar with insurance arrangements and associated terms and conditions</li> <li>• Understand the threats and risks associated with armoured transportation</li> <li>• Be proficient in the concepts and techniques about routes planning for safety and security of armoured transportation</li> <li>• Be proficient in the operations of systems, devices and equipment relevant to routes management for armoured transportation</li> <li>• Possess the analytical skills and critical thinking skills to identify issues and resolve problems and conflicts</li> <li>• Possess the people skills and communication skills to deal with others</li> <li>• Possess the literacy skills to clearly and accurately record information and activities</li> </ul> <p>2. Perform routes planning for armoured transportation</p> <p>Be able to:</p> <ul style="list-style-type: none"> <li>• Maintain details about client sites as well as the scope of services, frequency, size of consignment and any special needs of each site</li> <li>• Maintain details about armoured vehicles, manpower resources and devices and equipment and other related resources</li> <li>• Prepare for routes planning: <ul style="list-style-type: none"> <li>○ Identify all possible routes from point to point</li> <li>○ Perform threat and risk assessment for each site, including the parking facilities, the routes for cross pavement delivery, and the client's site</li> <li>○ Determine protection requirements including the types of vehicles, size of the crew and the systems, devices and equipment required for transportation of cash and valuables</li> <li>○ Determine the time required for each route</li> </ul> </li> <li>• Schedule deliveries and collections at client's sites, ensuring that routes and timings are regularly varied and not predictable</li> <li>• Create and maintain all appropriate records and documentation for the routes plans and protection requirements</li> </ul>

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	<ul style="list-style-type: none"> <li>• Make the routes and timings of deliveries/collections known to responsible personnel on a need-to-know basis</li> <li>• Ensure that the armoured transportation crew perform according to the planned routes and schedules as well as the laid-down policies, procedures and guidelines</li> <li>• Monitor performance, making adjustments where necessary</li> <li>• Perform periodic reviews of the routes plans and take corrective actions where necessary</li> </ul>
Assessment Criteria	<p>The integrated outcome requirements of this UoC are the abilities to:</p> <ul style="list-style-type: none"> <li>• Compile routes plans for armoured transportation operations, ensuring that they meet all requirements in safety and security as well as service level agreements with the clients; and</li> <li>• Ensure that the armoured transportation crews perform according to the plans and schedules as well as the laid-down policies, procedures and guidelines of the company.</li> </ul>
Remark	