

Specification of Competency Standards
for the Security Services Industry
Unit of Competency

Functional Area - Armoured Transportation

Title	Establish vault operations to support armoured transportation
Code	107799L5
Description	This unit of competency applies to security personnel at managerial level responsible for managing armoured transportation operations of a company holding a Type II Security Company Licence in Hong Kong. It covers the abilities to determine the functions of the vault and establish vault operations to support the armoured transportation operations of the company.
Level	5
Credit	2
Competency	<p>Performance Requirements</p> <p>1. Knowledge about vault operations:</p> <ul style="list-style-type: none"> • Understand requirements in “The matters to which the SGSIA shall have regard when determining an application for a security company license” with regard to vault operations in support of armoured transportation of a company holding a Type II Security Company License in Hong Kong • Be proficient in laws and regulations relevant to vault operations in Hong Kong, which should include but not limited to: <ul style="list-style-type: none"> ○ Security and Guarding Services Ordinance, Cap 460 ○ Occupational Safety and Health Ordinance, Cap 509 and associated regulations • Understand the risks associated with vault operations • Be proficient in vault operations • Be proficient in armoured transportation operations • Possess the analytical skills and critical thinking skills to identify issues and resolve problems and conflicts • Possess the people skills and communication skills to deal with others • Possess the literacy skills to clearly and accurately record information and activities <p>2. Plan and prepare for vault operations</p> <p>Be able to:</p> <ul style="list-style-type: none"> • Assess risks associated with vault operations • Develop the vault operations plan: <ul style="list-style-type: none"> ○ Determine the functions, services as well as the service standard and quality expected of the vault operations ○ Determine the types and value of cash and valuables to be stored ○ Determine insurance coverage and the associated terms and conditions ○ Determine the design of the facility for vault operations ○ Determine the construction of the vault which should meet all required standards of physical security, fire safety, and occupational safety and health ○ Determine the machineries, systems and equipment as well as building infrastructure to support vault operations ○ Determine the operations of the vault which should meet all required standards of security, fire safety, and occupational safety and health as well as the service level agreements with the clients ○ Determine tasks and duties, shifts as well as manpower required to perform the functions and meet the service standards ○ Document the vault operations plan and confirm it with relevant stakeholders • Implement the vault operations plan: <ul style="list-style-type: none"> ○ Ensure that the vault is built to the required standards of physical security, fire safety, and occupational safety and health

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	<ul style="list-style-type: none">○ Deploy the necessary manpower, machineries, systems and devices, and related resources○ Develop the necessary policies, procedures and guidelines as well as contingency plans○ Co-ordinate training and drills to familiarise vault operators, security personnel and other relevant parties with the policies, procedures and guidelines as well as contingency plans○ Monitor performance for continuous improvement
Assessment Criteria	<p>The integrated outcome requirements of this UoC are the abilities to:</p> <ul style="list-style-type: none">● Establish vault operations that become an integral part of the armoured transportation operations of the company; and● Maintain the effectiveness and efficiency of vault operations through training and continuous improvement
Remark	