

**Specification of Competency Standards**  
**for the Security Services Industry**  
**Unit of Competency**

Functional Area - Armoured Transportation

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|-------------|---|
| Title       | Establish armoury operations to support armoured transportation   |
| Code        | 107798L5  |
| Description | This unit of competency applies to security personnel at managerial level responsible for managing armoured transportation operations of a company holding a Type II Security Company Licence in Hong Kong. It covers the abilities to determine the functions of the armoury and establish armoury operations to support the armoured transportation operations of the company.  |
| Level       | 5   |
| Credit      | 2   |
| Competency  | <p>Performance Requirements</p> <p>1. Knowledge about armoury operations and armoured transportation:</p> <ul style="list-style-type: none"> <li>• Understand requirements in “The matters to which the SGSIA shall have regard when determining an application for a security company license” with regard to armoury operations in support of armoured transportation of a company holding a Type II Security Company License in Hong Kong</li> <li>• Understand laws and regulations relevant to armoury operations in Hong Kong: <ul style="list-style-type: none"> <li>○ Security and Guarding Services Ordinance, Cap 460</li> <li>○ Firearms and Ammunition Ordinance, Cap 238</li> <li>○ Occupational Safety and Health Ordinance, Cap 509 and associated regulations</li> </ul> </li> <li>• Be proficient in armoured transportation operations</li> <li>• Be proficient in best practices in armoury operations</li> <li>• Possess the analytical skills and critical thinking skills to identify issues and resolve problems and conflicts</li> <li>• Possess the people skills and communication skills to deal with others</li> <li>• Possess the literacy skills to clearly and accurately record information and activities</li> </ul> <p>2. Plan and prepare for armoury operations:</p> <p>Be able to:</p> <ul style="list-style-type: none"> <li>• Appoint a fit and proper person to be responsible for all matters regarding the firearms and ammunition under the possession of the company for armoured transportation</li> <li>• Assess risks associated with armoury operations</li> <li>• Develop the armoury operations plan: <ul style="list-style-type: none"> <li>○ Determine the functions of the armoury</li> <li>○ Determine the types and quantity of firearms and ammunition, systems, devices and equipment to be stored in the armoury</li> <li>○ Determine the design and capacity of the facility for armoury operations</li> <li>○ Determine the construction of the armoury which should meet all required standards of physical security, fire safety, and occupational safety and health</li> <li>○ Determine the systems, devices and equipment as well as building infrastructure to support armoury operations</li> <li>○ Determine the operations of the armoury which should meet all required standards of security, fire safety, and occupational safety and health</li> <li>○ Determine tasks and duties, shifts as well as manpower required to perform the functions of the armoury</li> <li>○ Document the armoury operations plan and confirm with relevant stakeholders</li> </ul> </li> <li>• Implement the armoury operations plan: <ul style="list-style-type: none"> <li>○ Ensure that the armoury is built to the required standards of physical security, fire safety, and occupational safety and health</li> </ul> </li> </ul> |

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|                     | <ul style="list-style-type: none"> <li>○ Deploy the necessary manpower, systems, devices and equipment, and related resources</li> <li>○ Develop the necessary policies, procedures and guidelines as well as contingency plans</li> <li>○ Co-ordinate training and drills to familiarise armoury operators, security personnel and other relevant parties with the policies, procedures and guidelines as well as contingency plans</li> <li>○ Monitor performance for continuous improvement</li> </ul> |
| Assessment Criteria | <p>The integrated outcome requirements of this UoC are the abilities to:</p> <ul style="list-style-type: none"> <li>• Establish armoury operations that become an integral part of the armoured transportation operations of the company; and</li> <li>• Maintain the effectiveness and efficiency of armoury operations through training and continuous improvement</li> </ul>   |
| Remark              |   |