

Specification of Competency Standards
for the Security Services Industry
Unit of Competency

Functional Area - Close Protection Services

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| Title | Coordinate training for operating the tools and equipment deployed for close protection |
| Code | 107768L3 |
| Description | This unit of competency applies to security personnel at supervisory level and above responsible for managing close protection operations. It covers the abilities to coordinate training for operating tools and equipment deployed for close protection. |
| Level | 3 |
| Credit | 2 |
| Competency | <p>Performance Requirements</p> <p>1. Analyse relevant information to identify critical factors that will impact on the training of security personnel about operating the tools and equipment deployed for close protection</p> <ul style="list-style-type: none"> • Evaluate the scope of the close protection services plan and the prescribed policies, procedures and guidelines • Evaluate the qualifications, experiences and skills required for operating the tools and equipment deployed for close protection • Evaluate best practices for adult training and learning • Evaluate the training resources available to train close protection personnel in operating the tools and equipment <p>2. Coordinate training for operating the tools and equipment deployed for close protection</p> <p>Be able to:</p> <ul style="list-style-type: none"> • Identify the training needs of various roles/tasks in operating the tools and equipment for close protection • Estimate the training budgets required • Identify internal and external training resources available • Select the training resources based on factors such as relevancy, quality, cost, etc. • Develop the training programs for various roles/tasks • Present the training proposals for obtaining the endorsement of management and stakeholders about the training programs and budget • Communicate with/inform different stakeholders about the details of the available training programs (e.g. mandatory and optional training for various roles/posts) • Monitor and maintain records about the enrolment, attendance, completion and certification of training • Conduct reviews on training effectiveness using various means and techniques of evaluation • Control and ensure the effective and efficient use of the training budgets |
| Assessment Criteria | <p>The integrated outcome requirements of this UoC are the abilities to:</p> <ul style="list-style-type: none"> • Coordinate training for security personnel to acquire the skills in operating the tools and equipment deployed in close protection; • Monitor the performance of the training programs to ensure that they achieve the desired outcomes; and • Conduct periodic reviews for continuous improvement. |
| Remark | Revised on Dec 2018 |