

**Specification of Competency Standards**  
**for the Security Services Industry**  
**Unit of Competency**

Functional Area - Close Protection Services

Title	Manage attack drills for close protection operations
Code	107760L4
Description	This unit of competency applies to security personnel at managerial level responsible for managing close protection operations. It covers the abilities to coordinate attack drills of close protection operations in order to confirm the readiness and capabilities of the close protection plans and operations.
Level	4
Credit	2
Competency	<p>Performance Requirements</p> <p>1. Knowledge about managing attack drills for close protection operations</p> <p>Be able to:</p> <ul style="list-style-type: none"> <li>• Describe the scope of close protection services and the roles and responsibilities of different roles/tasks</li> <li>• Describe the policies, procedures and guidelines as well as contingency plans for close protection</li> <li>• Describe the requirements of relevant laws and regulations, which should include but not limited to: <ul style="list-style-type: none"> <li>○ Security and Guarding Services Ordinance, Cap 460</li> <li>○ Occupational Safety and Health Ordinance, Cap 509 and associated regulations</li> <li>○ Personal Data (Privacy) Ordinance, Cap 486</li> <li>○ Legal provisions with regard to “search”, “use of force” and “making an arrest”</li> </ul> </li> <li>• Describe the terms and conditions of the service level agreements with the client</li> <li>• Describe the close protection services plan</li> <li>• Describe best practices in coordinating attack drills for close protection operations</li> </ul> <p>2. Manage attack drills for close protection operations</p> <p>Be able to:</p> <ul style="list-style-type: none"> <li>• Prepare for performing the attack drills by analysing the close protection services plan to identify components/scenarios requiring to be drilled on</li> <li>• Select the types of drills which may include: <ul style="list-style-type: none"> <li>○ Table-top drills</li> <li>○ Walk-through drills</li> <li>○ Functional drills</li> </ul> </li> <li>• Develop and monitor the program of drills, taking a progressive approach from individual component to functional drills</li> <li>• Plan and monitor the implementation of the plan to prepare for the drills which should include: <ul style="list-style-type: none"> <li>○ Develop scenarios</li> <li>○ Set up the necessary facilities and operations</li> <li>○ Appoint the facilitator(s), assessors and observers</li> </ul> </li> <li>• Develop measures and controls to keep track of attendance and performance during the drills</li> <li>• Develop measures and controls to maintain proper records about details of the drills Monitor operations during the drills to identify any gaps and issues regarding the close protection operations plan and capabilities</li> <li>• Follow-up on gaps and issues identified until they are resolved</li> <li>• Evaluate the effectiveness of the drills based on participant’s feedback and their performance during the drills for future improvement</li> </ul>

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Assessment Criteria	The integrated outcome requirements of this UoC are the abilities to: <ul style="list-style-type: none"><li>• Develop and monitor the performance of attack drills in order to confirm the effectiveness of the close protection services plan and readiness of the close protection operations.</li></ul>
Remark	Revised on Dec 2018