

Specification of Competency Standards
for the Security Services Industry
Unit of Competency

Functional Area - Close Protection Services

Title	Plan and prepare for close protection operations
Code	107754L5
Description	This unit of competency applies to security personnel at managerial level responsible for planning and preparation of close protection operations. It covers the abilities to conduct threat and risk assessment and develop and implement the close protection services plan for the safety and security of the client under protection.
Level	5
Credit	2
Competency	<p>Performance Requirements</p> <p>1. Knowledge about close protection operations</p> <ul style="list-style-type: none"> • Be proficient in best practices of close protection • Be proficient in the concepts and skills of threat and risk assessment • Be proficient in the principles and best practices about the safety and security of premises and transportation • Be proficient in the core principles and best practices of information security • Possess the people skills and communication skills to liaise and co-ordinate with the clients and others • Be familiar with the concepts and skills for resource planning and budgeting <p>2. Plan and prepare for close protection operations</p> <p>Be able to:</p> <ul style="list-style-type: none"> • Conduct threat and risk assessment <ul style="list-style-type: none"> ○ Compile the client's risk profile and collate information about the client's activities during the protection period ○ Identify potential threats, vulnerabilities and risks against the client ○ Determine the scope and level of protection required • Develop and implement a close protection services plan to mitigate threats, vulnerabilities and risks <ul style="list-style-type: none"> ○ Determine the budget and resources required ○ Determine and set up protection measures for static environment ○ Determine travel arrangements, modes of transportation and routes and make alternative plans ○ Determine and arrange protection measures for public appearances and venues ○ Confirm the scope, objectives and security and contingency arrangements of the close protection services plan with the client and other relevant parties ○ Determine and set up protocols with the client, with the media and other relevant parties ○ Determine and develop relevant policies, procedures and guidelines ○ Communicate the plan, the protocols and relevant policies and procedures to the client and others with a need to know ○ Carry out attack drills to ensure operational readiness
Assessment Criteria	<p>The integrated outcome requirements of this UoC are the abilities to:</p> <ul style="list-style-type: none"> • Identify threats, vulnerabilities and risks using best practices in threat and risk assessment • Set up and/or plan for effective protection measures to mitigate the threats, vulnerabilities and risks identified;

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	<ul style="list-style-type: none">• Effectively communicate and confirm with the client and other relevant parties the protection measures, the protocols and the objectives of the close protection services plan• Coordinate and carry out attack drills in order to ensure operational readiness of the close protection services plan
Remark	Pre-requisite: <ul style="list-style-type: none">• Supervise close protection operations Revised on Dec 2018