

Specification of Competency Standards
for the Security Services Industry
Unit of Competency

Functional Area - Guarding Services

Title	Perform progressive guarding services (Note: extended basic training in addition to QASRS)
Code	107751L2
Description	This unit of competency applies to frontline security personnel responsible for performing guarding services at a premises and has accumulated a certain level of job experiences. It covers the knowledge and skills required to perform progressive guarding services in accordance to established policies, procedures and guidelines relevant to the premises.
Level	2
Credit	1
Competency	<p>Performance Requirements</p> <p>1. Knowledge about progressive guarding services:</p> <ul style="list-style-type: none"> • Be proficient in the roles and responsibilities of a security personnel for guarding services • Be proficient in the policies, procedures and guidelines relevant to guarding services • Be proficient in the standards of conduct and performance of security personnel for guarding services • Be proficient in laws and regulations giving the performance of guarding services • Be proficient in data privacy provisions relevant to guarding services • Be proficient in health and safety provisions relevant to guarding services • Be proficient in fire safety provisions relevant to guarding services • Possess the decision making skills to determine and respond to dynamic situations • Possess the people skills and communication skills to deal with others • Possess the literacy skills to clearly and accurately record information and activities <p>2. Perform progressive guarding services</p> <p>Be able to:</p> <ul style="list-style-type: none"> • Acquire the knowledge and skills required through proper training and on the job experiences • Exhibit the standards of conduct and behaviour required of a security personnel for guarding services • Exercise decision making skills and take appropriate actions in response to fire and emergencies • Observe all data privacy provisions whilst carrying out guarding services • Observe all fire safety precautions and prevention measures at work • Observe all relevant health and safety provisions at work • Observe all relevant traffic provisions whilst enforcing traffic controls and measures on private roads • Observe all relevant provisions whilst carrying out search and arrest actions • Handle customer enquiries and complaints with tact and professionalism • Maintain proper and accurate records of all activities, incidents and emergencies
Assessment Criteria	<p>The integrated outcome requirements of this UoC are the abilities to :</p> <ul style="list-style-type: none"> • Equip oneself with the required knowledge and skills of an experienced security personnel for guarding services; and • Complete the assigned tasks in accordance to policies, procedures and guidelines and relevant laws and regulations.
Remark	Revised on Dec 2018