

Specification of Competency Standards
for the Security Services Industry
Unit of Competency

Functional Area - Guarding Services

Title	Liaise with government and regulatory bodies about guarding services
Code	107726L3
Description	This unit of competency applies to security personnel at supervisory level and above responsible for managing guarding operations. It covers the abilities to liaise and work with government and regulatory bodies about guarding services and work effectively with them in the event of an emergency.
Level	3
Credit	3
Competency	<p>Performance Requirements</p> <p>1. Analyse relevant information to identify factors that will affect liaising and working with government and regulatory bodies</p> <p style="padding-left: 40px;">Be able to:</p> <ul style="list-style-type: none"> • Describe the functions and operations of government and regulatory bodies associated with guarding services which may include: <ul style="list-style-type: none"> ○ The Security & Guarding Service Industry Authority ○ The Police Licensing Office ○ The Police Crime Prevention Bureau ○ Government emergency services, e.g. Hong Kong Police, Fire Services Department, Medical and Health Department, etc. • Explain their mode of operation and laws and regulations relevant to their operations • Explain the organisation's policies, procedures and guidelines about liaising and working with government and regulatory bodies <p>2. Liaise with government and regulatory bodies about guarding operations</p> <p style="padding-left: 40px;">Be able to:</p> <ul style="list-style-type: none"> • Establish protocols and procedures for liaising with relevant government and regulatory bodies • Maintain up-to-date contact details of relevant government and regulatory bodies for quick and effective contact when needed • Develop procedures and guidelines for security personnel to liaise with and seek advice and assistance from relevant government and regulatory bodies about guarding services • Develop procedures and guidelines for security personnel to facilitate the work of relevant government and regulatory bodies • Maintain detailed records of visits and inspections by relevant government and regulatory bodies and the outcome of their visits and inspections • Work with government emergency services during an emergency: <ul style="list-style-type: none"> ○ Notify them swiftly and clearly at the outbreak of an emergency ○ Establish protocols and key contacts at scene ○ Co-ordinate response actions in accordance to their instructions/advices ○ Maintain detailed records of all decisions and actions ○ Co-operate with any follow-up investigations and/or actions of the government emergency services • Report to senior management any issues or matters arising from contacts, visits and inspections by government and regulatory bodies associated with guarding operations
Assessment Criteria	<p>The integrated outcome requirements of this UoC are the abilities to:</p> <ul style="list-style-type: none"> • Maintain good working relationship with government and regulatory bodies according to laid-down policies, procedures and guidelines; and

Specification of Competency Standards
for the Security Services Industry
Unit of Competency

Functional Area - Guarding Services

	<ul style="list-style-type: none">• Work with government emergency services in dealing with emergencies in order to effectively maintain the safety and security of the people, assets and operations of the premises under protection.
Remark	