

**Specification of Competency Standards**  
**for the Security Services Industry**  
**Unit of Competency**

Functional Area - Guarding Services

Title	Comply with duty of care and third party responsibilities in managing safety and security of the premises under protection
Code	107706L4
Description	This unit of competency applies to security personnel of supervisory and above levels responsible for managing guarding operations of an organisation or a premises. It covers the abilities to understand the duty of care and third party responsibilities of guarding services in managing safety and security of the premises under protection and ensure that appropriate actions are taken to discharge relevant responsibilities.
Level	4
Credit	3
Competency	<p>Performance Requirements</p> <p>1. Knowledge about duty of care and third party responsibilities:</p> <ul style="list-style-type: none"> <li>• Be proficient in the requirements of laws and regulations relevant to guarding services as the occupier of the premises under protection: <ul style="list-style-type: none"> <li>○ Common Law duty of care and third party responsibilities</li> <li>○ Occupier's Liability Ordinance, Cap 314</li> <li>○ Occupational Safety and Health Ordinance, Cap 509 and associated regulations with regard to maintaining health safety of the workplace</li> </ul> </li> <li>• Possess the analytical skills and critical thinking skills to identify issues and resolve problems and conflicts</li> <li>• Possess the people skills and communication skills to deal with others</li> <li>• Possess the literacy skills to clearly and accurately record information and activities</li> </ul> <p>2. Comply with relevant laws and regulations in managing safety and security of the premises:</p> <p>Be able to:</p> <ul style="list-style-type: none"> <li>• Understand the basic duties of guarding services with regard to maintaining safety and security of the premises: <ul style="list-style-type: none"> <li>○ The duty to maintain safety and security of the premises at a reasonable standard;</li> <li>○ The duty to identify safety and security threats and risks that are reasonably foreseeable; and</li> <li>○ The duty to take appropriate measures to mitigate the threats and risks.</li> </ul> </li> <li>• Understand the duty of guarding services as an occupier of a premises under the Occupier's Liabilities Ordinance</li> <li>• Understand the duty of guarding services under the Occupational Safety and Health Ordinance and associated regulations with regard to health and safety issues of the workplace</li> <li>• Incorporate these duties into guarding operations</li> <li>• Develop and implement adequate measures as well as policies, procedures and guidelines to comply with the requirements</li> <li>• Monitor performance to ensure that operations comply with the requirements</li> <li>• Perform periodic reviews for continuous improvement</li> </ul>
Assessment Criteria	<p>The integrated outcome requirements of this UoC are the abilities to:</p> <ul style="list-style-type: none"> <li>• Understand the duties of guarding services in respect of duty of care and third party responsibilities for managing safety and security of the premises under protection; and</li> <li>• Ensure that guarding operations incorporate the duties and comply with the requirements.</li> </ul>

**Specification of Competency Standards**  
**for the Security Services Industry**  
**Unit of Competency**

Functional Area - Guarding Services

Remark	
--------	--