Specification of Competency Standards
for the Security Services Industry
Unit of Competency

Functional Area - Physical Security & Technological Support

Title	Perform periodic reviews of the design and operations of physical security
Code	107694L4
Description	This unit of competency applies to security personnel at managerial level responsible for planning and design of physical security of an organisation. It covers the abilities to perform periodic reviews of the design and operations of physical security in order to maintain its effectiveness.
Level	4
Credit	2

Competency	Performance Requirements
	1. Knowledge about the design and operation of physical security:
	
	• Understand the physical security policy of the organisation
	• Understand the functions and scope of service of physical security
	• Understand laws and regulations relevant to safety and security of the workplace in Hong Kong
	• Be proficient in best practices about physical security operations
	• Be proficient in best practices about security control operations
	• Be proficient in best practices about guarding operations
	• Be proficient in the skills and techniques for conducting security risk assessment
	• Be proficient in the skills and techniques for conducting site security surveys
	• Possess the analytical skills and critical thinking skills to identify issues and resolve problems and conflicts
	• Possess the people skills and communication skills to deal with others
	• Possess the literacy skills to clearly and accurately record information and activities
	2. Perform periodic reviews of the design and operations of physical security
	
	Be able to:
	• Perform a security risk assessment to identify current status of security threats and risks
	• Determine the effectiveness of physical security measures by reviewing:
	    ○ Reports of faults and malfunctions about the facilities, systems and equipment
	    ○ False alarm reports of the intrusion alarm systems
	    ○ Door alarm reports of the access control systems
	• Review reports of incidents and emergencies to determine the effectiveness of physical security in achieving the objectives of deterrence, detection, delay and response
	• Perform site security surveysq to confirm the status of the physical security environment, facilities, systems and equipment as well as practices and operations
	• Determine the effectiveness of the physical security design
	• Determine the effectiveness and efficiency of physical security operations
	• Identify vulnerabilities and mitigating measures
	• Document findings and recommendations into a review report
	• Report to management of findings and recommendations
	• Obtain management endorsement of recommendations and budget approvals
	• Follow through with the implementation of the endorsed recommended actions

Assessment Criteria	The integrated outcome requirements of this UoC are the abilities to: • Perform periodic reviews to confirm the effectiveness and efficiency of the design and operations of physical security; and • Recommend and implement mitigating measures to remediate the shortcomings.
Remark	