

**Specification of Competency Standards**  
**for the Security Services Industry**  
**Unit of Competency**

Functional Area - Physical Security & Technological Support

Title	Monitor intrusion alarm systems
Code	107683L3
Description	This unit of competency applies to security personnel responsible for performing security control operations. It covers the abilities to monitor intrusion alarm systems and take appropriate actions in the event of abnormal conditions or other security situations.
Level	3
Credit	2
Competency	<p>Performance Requirements</p> <p>1. Knowledge about intrusion alarm systems</p> <p style="padding-left: 40px;">Be able to:</p> <ul style="list-style-type: none"> <li>• Describe the configuration and coverage of the intrusion alarm systems</li> <li>• Describe the Hong Kong Police phased-response scheme to false alarms of intrusion alarm systems</li> <li>• Describe the operations the intrusion alarm systems</li> <li>• Describe the policies, procedures and guidelines relevant to response actions to various alarm conditions and other security situations</li> </ul> <p>2. Monitor intrusion alarm systems</p> <p style="padding-left: 40px;">Be able to:</p> <ul style="list-style-type: none"> <li>• Carry out the required tasks according to laid-down policies, procedures and guidelines <ul style="list-style-type: none"> <li>○ Monitor the intrusion alarm systems for abnormal conditions on site</li> <li>○ Take prompt and appropriate actions in the event of abnormal conditions, including: <ul style="list-style-type: none"> <li>▪ Act promptly and accurately when alarm zones are not armed or disarmed as scheduled</li> <li>▪ Act promptly and accurately to alarm activations</li> <li>▪ Continue to monitor the area until the situation is resolved</li> <li>▪ Ascertain the time and location of potential intrusion</li> </ul> </li> </ul> </li> <li>• Check alarm records in related alarm zones</li> <li>• Review recorded CCTV footages (if any)</li> <li>• Check door alarms and access records of the access control system (if any) <ul style="list-style-type: none"> <li>○ Evaluate the situation and take further action as appropriate</li> </ul> </li> <li>• Keep the intrusion alarm systems in good working condition according to laid-down policies, procedures and guidelines <ul style="list-style-type: none"> <li>○ Confirm no loss of signal from each sensor and controller</li> <li>○ Confirm that alarm zones not on 24-hour circuits are armed and disarmed as scheduled</li> <li>○ Confirm that alarm activations are recorded properly</li> <li>○ Assess system condition by reviewing false alarm records</li> <li>○ Call out the service provider for servicing where necessary</li> <li>○ Ensure that regular checks are carried out by the service provider</li> </ul> </li> </ul>
Assessment Criteria	<p>The integrated outcome requirements of this UoC are the abilities to:</p> <ul style="list-style-type: none"> <li>• Monitor the intrusion alarm systems and take prompt and accurate actions to handle abnormal conditions observed; and</li> <li>• Operate the intrusion alarm systems correctly and keep them in good working condition</li> </ul>
Remark	