

Specification of Competency Standards
for the Security Services Industry
Unit of Competency

Functional Area - Physical Security & Technological Support

Title	Define the minimum physical security standards of an organisation
Code	107656L5
Description	This unit of competency applies to security personnel at managerial level responsible for managing physical security and technological support of an organisation. It covers the abilities to define the minimum physical security standards of the premises of an organisation to mitigate the security risks identified.
Level	5
Credit	3
Competency	<p>Performance Requirements</p> <p>1. Analyse relevant information to identify critical factors that will affect the definition of the minimum physical security standards of an organisation</p> <p style="padding-left: 40px;">Be able to:</p> <ul style="list-style-type: none"> • Analyse the mission, objectives and operations of the organisation • Analyse the requirements of the laws and regulations relevant to physical security and technological support, which should include but not limited to: <ul style="list-style-type: none"> ○ Security and Guarding Services Ordinance, Cap 460 ○ Occupational Safety and Health Ordinance, Cap 509 and related regulations ○ Personal Data (Privacy) Ordinance, Cap 486 • Analyse the duty of care and third party responsibilities with regard to maintaining safety and security of the premises under protection • Evaluate the security strategy • Evaluate the security management plan • Evaluate security risks facing the organisation • Evaluate best practices for maintaining the security of a physical environment • Evaluate the international security standards pertaining to security facilities, systems and equipment, which include but not limited to: <ul style="list-style-type: none"> ○ The British Standards ○ The European Standards ○ The Underwriters Laboratories Standard <p>2. Define the minimum physical security standards of the premises of an organisation</p> <p style="padding-left: 40px;">Be able to:</p> <ul style="list-style-type: none"> • Perform a security risk assessment to identify security threats and risks against the organisation, its business operations and premises • Evaluate the level of security risks of different business operations and premises of the organisation • Evaluate and identify vulnerabilities in the security measures of the physical environments and mode of management and operation • Define the minimum standards of security of the premises of different risk levels, which should cover: <ul style="list-style-type: none"> ○ The physical environment, barriers and equipment and their security standards ○ Electronic security systems and their security standards as well as specifications about design, configuration, installation, transmission, termination, and control and monitoring ○ Guarding services and relevant mode of management and operation ○ Procedures and guidelines to support physical security operations according to relevant policies of the organisation • Establish the minimum standards of physical security in accordance to relevant policies, procedures and guidelines of the organisation

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	<ul style="list-style-type: none">• Develop measures and controls to ensure that physical security of the organisation's premises comply with the required standards• Conduct periodic reviews of the minimum standards of physical security to ensure that they remain relevant and effective in mitigating the security risks facing the organisation
Assessment Criteria	<p>The integrated outcome requirements of this UoC are the abilities to:</p> <ul style="list-style-type: none">• Define cost-effective minimum standards of physical security to mitigate the security risks facing the organisation and/or the premises;• Monitor physical security of the organisation's premises to ensure that they comply with the required standards; and• Conduct periodic reviews of the minimum standards of physical security for continuous improvement
Remark	