Functional Area - Physical Security & Technological Support

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| Title | Manage physical security and technological support of an organisation |
| Code | 107651L6 |
| Description | This unit of competency applies to security personnel at managerial level responsible for managing physical security and technological support of an organisation. It covers the abilities to properly deploy manpower and resources and manage operations to meet the requirements of the license conditions and relevant laws and regulations. |
| Level | 6 |
| Credit | 3 |
| Competency | Performance Requirements
1. Analyse relevant information to identify critical requirements that will affect the operations of physical security and technological support

    Be able to:
- Evaluate the mission, objectives and operations of the organisation
- Evaluate the security strategy
- Evaluate the security management plan
- Evaluate the requirements of the laws and regulations relevant to physical security and technological support, which should include but not limited to:
  - Security and Guarding Services Ordinance, Cap 460
  - Occupational Safety and Health Ordinance, Cap 509 and related regulations
  - Personal Data (Privacy) Ordinance, Cap 486
- Evaluate the duty of care and third party responsibilities with regard to maintaining safety and security of the premises under protection
- Analyse the minimum physical security standards
- Analyse the security measures of the physical environments
- Analyse the security policies, procedures and guidelines
- Describe the concepts and skills for security risk profiling and analysis
- Describe the concepts and skills for resource planning and budgeting
- Describe the concepts and skills for project management

2. Manage physical security and technological support

    Be able to:
- Formulate adequate policies, procedures and guidelines to guide physical security and technological support operations
- Set up management and/or administrative controls to oversee execution to the desired outcomes and service qualities
- Deploy sufficient manpower resources to perform the expected scope of services according to the security management plan
- Develop measures and controls to ensure that service providers are properly licensed to provide relevant services in the installation, maintenance and/or repairing of a security device and/or designing (for any particular premises or place) a security system incorporating a security device in Hong Kong
- Develop measures and controls to ensure that security personnel are properly licensed and trained for their roles and tasks as required in Hong Kong
- Develop measures and controls to ensure that facilities, systems and equipment meet the minimum standards of physical security, mitigate the risks identified and are kept in good working condition
- Monitor operations to ensure that they comply with the laid-down policies, procedures and guidelines |

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| | • Develop measures and controls to ensure that incidents, faults and failures are properly recorded, investigated and reviewed and that issues identified are followed through until they are resolved<br>• Monitor expenditures on operations and projects to ensure that they are managed within the approved budgets and timelines<br>• Conduct periodic reviews about the physical security and technological support operations through trend analysis, security risk and intelligence analysis and cost/benefit analysiss to ensure that they meet the needs and objectives of the organisation |
| Assessment Criteria | The integrated outcome requirements of this UoC are the abilities to:<br><br>• Establish the physical security and technological support operations to meet the needs and objectives of the organisation;<br>• Monitor operations to ensure that they meet the requirements of relevant laws and regulations as well as the required physical security standards and laid-down policies, procedures and guidelines of the organisation; and<br>• Conduct periodic reviews for continuous improvement |
| Remark | |