Specification of Competency Standards
for the Security Services Industry
Unit of Competency

Functional Area - Security Management

Title	Keep management abreast of security issues and developments
Code	107647L4
Description	This unit of competency applies to security personnel at managerial level responsible managing security services of an organisation. It covers the abilities to establish a reporting system to keep management abreast of security issues and developments.
Level	4
Credit	3

Competency	Performance Requirements
	1. Knowledge about management reporting:
	
	• Understand the objectives of management reporting
	• Understand the essentials of good reporting systems
	• Possess the analytical skills and critical thinking skills to identify issues and resolve problems and conflicts
	• Possess the people skills and communication skills to deal with others
	• Possess the literacy skills to clearly and accurately record information and activities
	2. Keep management abreast of security issues and developments
	
	    Be able to:
	• Determine the types of information about security services that management should be kept informed of, which may include:
	     o Major security threats and risks affecting business operations and/or safety and security of personnel
	     o Security incidents resulted in:
	       ▪ Loss of life or injuries
	       ▪ Major financial losses
	       ▪ Major disruption to business operations
	       ▪ Damage to reputation
	       ▪ Litigations
	     o Regular reports about the effectiveness and efficiency of security services as well as status of resource planning and budgeting

Assessment Criteria	The integrated outcome requirements of this UoC are the abilities to: • Develop a communications plan to keep management abreast of security issues and developments; and • Contribute to the effectiveness and efficiency of security operations
Remark	