

Specification of Competency Standards
for the Security Services Industry
Unit of Competency

Functional Area - Security Management

Title	Manage close protection operations
Code	107632L5
Description	This unit of competency applies to security personnel at managerial level responsible for managing security services of an organisation. It covers the abilities to properly deploy manpower and resources for close protection services and ensure that its operations are effective and efficient and meet the needs and objectives of the organization.
Level	5
Credit	3
Competency	<p>Performance Requirements</p> <p>1. Analyse relevant information to identify critical requirements for managing close protection operations</p> <p style="padding-left: 40px;">Be able to:</p> <ul style="list-style-type: none"> • Identify critical people, assets and operations of the organisation • Analyse the security strategy and the desired level of security to be achieved • Analyse the security management plan • Analyse the security policies, procedures and guidelines • Analyse the service quality and performance standard expected • Evaluate the requirements of the Security and Guarding Services Ordinance, Cap 460, relevant to the provision of security services in Hong Kong • Evaluate best practices and concepts for close protection operations <p>2. Manage close protection operations</p> <p style="padding-left: 40px;">Be able to:</p> <ul style="list-style-type: none"> • Formulate procedures and guidelines for close protection operations in accordance to the organisation's laid-down security policies and procedures • Set up management and/or administrative controls to oversee execution to the desired outcomes and service qualities • Deploy sufficient manpower resources to perform the expected scope of close protection services according to the specific needs and security risks of each assignment • Examine the security license and permit of the service providers and security personnel engaged for close protection services to ensure that they meet relevant licensing requirements in Hong Kong • Monitor the performance of security personnel to ensure that they are properly trained for their roles and tasks • Monitor close protection operations to ensure that they comply with the laid-down policies, procedures and guidelines • Monitor the performance of systems and equipment to ensure that they are maintained in good working condition • Monitor incidents, faults and failures to ensure that they are properly recorded and investigated, and that issues are followed-through • Exercise and test plans, capabilities and operations regularly in order to maintain their relevance and effectiveness • Monitor expenditures to ensure that they are within the approved budgets • Conduct periodic reviews of the close protection operations through trend analysis, security risk and intelligence analysis and cost/benefit analysis and provide recommendations for enhancing their effectiveness and efficiency
Assessment Criteria	The integrated outcome requirements of this UoC are the abilities to:

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	<ul style="list-style-type: none">• Establish close protection operations to meet the needs and objectives of the organisation; and• Monitor close protection operations to ensure that they remain effective and efficient and achieve the desired outcomes
Remark	