

Specification of Competency Standards
for the Security Services Industry
Unit of Competency

Functional Area - Security Management

Title	Manage security control operations
Code	107631L5
Description	This unit of competency applies to security personnel at managerial level responsible for managing security services of an organisation. It covers the abilities to properly deploy manpower and resources for security control and ensure that its operations are effective and efficient and meet the needs and objectives of the organization.
Level	5
Credit	3
Competency	<p>Performance Requirements</p> <p>1. Analyse relevant information to identify critical requirements for managing security control operations</p> <p style="padding-left: 40px;">Be able to:</p> <ul style="list-style-type: none"> • Evaluate the requirements of the Security and Guarding Services Ordinance, Cap 460, relevant to the provision of security services in Hong Kong • Evaluate the organisation's common law duty of care and obligations to provide safe and secure environments under the following legislations: <ul style="list-style-type: none"> ○ The Occupational Safety and Health Ordinance, Cap 509 ○ The Occupiers Liability Ordinance, Cap 314 • Identify the critical people, assets and operations of the organization • Analyse the security systems and measures of the premises monitored by the security control • Analyse the security strategy and the desired level of security to be achieved • Analyse the security risks facing the organisation • Analyse the security management plan • Analyse the security policies, procedures and guidelines • Evaluate best practices and concepts for security control operations <p>2. Manage security control operations</p> <p style="padding-left: 40px;">Be able to:</p> <ul style="list-style-type: none"> • Formulate procedures and guidelines for security control operations based on the security policies and procedures of the organisation • Set up management and/or administrative controls to oversee execution to the desired outcomes and service qualities • Deploy sufficient manpower resources to perform the expected scope of security control services according to the security management plan • Examine the security license and permit of the service providers and security personnel engaged for security control services to ensure that they meet relevant licensing requirements in Hong Kong • Define the requirements and monitor the performance of security personnel deployed for security control operations to ensure that they are properly trained for their roles and tasks • Conduct regular reviews of the physical security standards of the security control to ensure that they meet the relevant security standards of the organisation • sMonitor the performance of the facilities, systems and equipment to ensure that they are maintained in good working condition • Monitor security control operations to ensure that they comply with laid-down policies procedures and guidelines • Monitor reports of incidents, faults and failures to ensure that they are properly recorded and investigated and that issues are followed through

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	<ul style="list-style-type: none">• Monitor expenditures to ensure that they are within the approved budgets• Conduct periodic reviews of security control operations through trend analysis, security risk and intelligence analysis and cost/benefit analysis and make recommendations for enhancing their effectiveness and efficiency
Assessment Criteria	<p>The integrated outcome requirements of this UoC are the abilities to:</p> <ul style="list-style-type: none">• Establish security control services to meet the needs and objectives of the organisation; and• Monitor security control operations to ensure that they remain effective and efficient and achieve the desired outcomes
Remark	