

Specification of Competency Standards
for the Retail Industry
Unit of Competency

Functional Area - Supply Chain Management

Title	Implement logistic safety and health management measures
Code	111305L3
Range	This unit of competency (UoC) is applicable in relevant workplaces of the retail industry. Practitioners have the ability to implement logistic safety and health management measures in daily routines according to the organisational and regulatory requirements.
Level	3
Credit	3 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Understand the knowledge of occupational safety and health</p> <ul style="list-style-type: none"> • Possess basic knowledge of occupational safety and health and know its application • Understand the safety responsibilities, including legal responsibilities, of employees of all levels in the logistic department • Understand the occupational safety and health management system of the organisation • Understand the occupational safety and health duties that need to be carried out in logistics related processes and workplaces • Understand potential occupational safety risks in logistic workplaces <p>2. Implement logistic safety and health management measures</p> <ul style="list-style-type: none"> • Analyse potential hazards for different jobs and procedures according to procedures and guidelines set out in the occupational safety and health management system; formulate suitable safety measures from the aspects of “Man, Machine, Material, Method and Environment”; implement these measures to provide a safe working environment, including: <ul style="list-style-type: none"> ○ Safety inspection ○ Personal protection ○ Preventive measures ○ Monitoring the contractors ○ Providing sufficient resources, information and training ○ Setting up in-house safety committee according to the legal requirements if necessary • Implement the occupational safety and health management system of the organisation, including: <ul style="list-style-type: none"> ○ Carrying out the targets of the management system ○ Setting up management committee to conduct regular reviews ○ Implementing management system mechanism ○ Implementing monitoring mechanism, e.g. making the fire escape route map ○ Establishing response system ○ Providing training in occupational safety and health management system for new employees ○ Supporting the work of the safety committee and working groups ○ Implementing emergency drills (for fire escape, emergency evacuation, electrical short-circuit, infectious disease, rodent infestation, etc.) • Apply basic knowledge of occupational safety and health to perform occupational safety and health management duties so as to reduce accidents, including: <ul style="list-style-type: none"> ○ Inspecting workplace safety ○ Checking the preventive measures ○ Assessing the safety of conveyance / equipment of all kinds ○ Assessing basic risks

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	<ul style="list-style-type: none">○ Following up investigations on accidents○ Assisting in launching safety promotion events○ Conducting work hazard analysis○ Formulating pest and rat control○ Organising relevant group meetings <p>3. Exhibit professionalism</p> <ul style="list-style-type: none">● Ensure that the logistic safety and health management measures meet the organisational legal requirements
Assessment Criteria	<p>The integrated outcome requirement of this UoC is the ability to:</p> <ul style="list-style-type: none">● Implement safety and health management measures effectively according to the requirements of the organisation in order to minimise accident and provide a safe working environment.
Remark	<p>This UoC is adopted from 104967L3.</p>