

Specification of Competency Standards
for the Retail Industry
Unit of Competency

Functional Area - Hardware Architecture and Maintenance

Title	Handle daily backup and maintenance of server
Code	107226L2
Description	According to the corporate requirements, carry out daily backup and maintenance works of server.
Level	2
Credit	3 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Perform daily backup and maintenance of the server</p> <ul style="list-style-type: none"> • Recognize the server and the surrounding equipment and record the operation, such as the server room temperature, humidity and other data. • Identify backup devices and process daily backup jobs, such as the replacement of backup media and the delivery of media to the designated locations Review the progress and status of the backup work • Prepare relevant reports. <p>2. Exhibit professionalism</p> <ul style="list-style-type: none"> • Ensure the server is working properly. • Careful handling of data in the report preparation.
Assessment Criteria	<p>The integrated outcome requirement of this UoC is the ability to:</p> <ul style="list-style-type: none"> • Properly handle daily backup and maintenance work of server.
Remark	