Specification of Competency Standards
for the Retail Industry
Unit of Competency

Functional Area - Website Design and Development

Title	Manage and monitor the outsourcing partners for website design and development
Code	107222L5
Description	In the process of website design and development, continuously monitor the development process and ensure compliance with corporate requirements including budget control and time management.
Level	5
Credit	3 （For Reference Only）
Competency	Performance Requirements 1. Master the development process and project management • Conduct regular review meetings with relevant staff and outsourcers to understand the development process and give feedback to management comments and instructions to outsiders. • Closely monitor the development process to ensure smooth development progress. • Regularly report the development progress to management. 2. Master the tools of project management • Use project management tools, such as GANTT charts, to conduct regular reviews. 3. Exhibit professionalism • Ensure the correctness and accuracy of website design and development projects. • Protect the interests of the corporate.
Assessment Criteria	The integrated outcome requirement of this UoC is the ability to: • Maintain the development project on the right track. • Timely response to changes of requirement from new management instructions, market conditions or changes in technology.
Remark	