

Specification of Competency Standards of the Retail Industry

Unit of Competency

Functional Area: Specific Product Knowledge

Title	Dismantle clothing and footwear displays
Code	105741L1
Range	This unit of competency (UoC) is applicable to staff responsible for the sale of clothing and footwear in the retail industry. It covers the abilities dismantle clothing and footwear displays (both inside the store and on the window) correctly and handle the related items properly according to the instructions of the higher level.
Level	1
Credit	3 (for reference only)
Competency	<p>Performance Requirements</p> <ol style="list-style-type: none"> 1. Knowledge of dismantling displays <ul style="list-style-type: none"> • Understand the corporate procedures and codes for clothing and footwear product display • Understand the correct steps of dismantling and keeping the clothing and footwear product displays and their importance, e.g.: <ul style="list-style-type: none"> • Correct way and purposes of labelling the displays and related items • Methods of packing and protecting the displays and their importance • Procedures for handling the displays, e.g. putting back on shelves or in the warehouse • Recording and filing procedures • Follow-up work for the product display location (both inside the store and the window) • Possess knowledge of materials for packing and protection, e.g.: <ul style="list-style-type: none"> • Types of material • Use and applicability of different materials • Know about occupational safety and health legislations and guidelines, e.g. personal and workplace safety codes, use of ladders and tools, and manual handling operation 2. Dismantle clothing and footwear displays <ul style="list-style-type: none"> • Make preparations according to the instructions of the higher level, e.g.: <ul style="list-style-type: none"> • Confirm the dismantling sequence • Gather the required equipment and tools • Liaise relevant parties/departments, e.g. store manager, cleaning staff, electrician, transportation, etc. • Dismantle clothing and footwear displays under clear instruction, including: <ul style="list-style-type: none"> • Safely and completely dismantling the displays according to correct sequence and schedule • Using suitable materials to pack the displays • Correctly labelling and recording the dismantled displays, including their condition of being lost or damaged • Arranging the transportation and storage of the displays, e.g. putting back on the specified shelves for sale or in the warehouse for future use • Arranging the cleaning of the display location and tools 3. Exhibit professionalism <ul style="list-style-type: none"> • Strictly follow related occupational safety codes when dismantling the displays to prevent accidents
Assessment Criteria	<p>The integrated outcome requirements of this UoC are the abilities to:</p> <ul style="list-style-type: none"> • Dismantle clothing and footwear displays safely according to corporate procedures and related codes of safety so as to avoid damaging the displays or causing accidents, and • Handle the dismantled displays correctly according to the instructions of the higher level.
Remark	