

Specification of Competency Standards of the Retail Industry

Unit of Competency

Functional Area: Store Operations

Title	Implement first aid procedures
Code	105134L3
Range	This unit of competency (UoC) is applicable in retail workplaces. It covers the abilities to apply basic first aid knowledge to perform first aid to patients promptly and correctly in different circumstances.
Level	3
Credit	3 (for reference only)
Competency	<p>Performance Requirements</p> <ol style="list-style-type: none"> 1. General first aid knowledge <ul style="list-style-type: none"> • Understand the definition, aim and principles of first aid • Know about gears and pharmaceutical products within the first aid kit and their uses e.g. sterilizing agent, bandage, triangular bandage, waterproof strips, safety pin • Know about common types of accidents that may occur in retail workplaces e.g. cuts, bleeding and trauma, shock, burns, electrical shock and foreign matters in the eye • Know relevant occupational safety and health regulations e.g. requirements on the number of qualified first aiders and on first aid equipment 2. Implement first aid procedures <ul style="list-style-type: none"> • Follow correct procedures to examine and identify the medical condition of the patient, and carry out suitable emergency and measures • Apply first aid knowledge correctly to handle general accidents e.g. treatment for bleeding; treatment for cuts, burns, shock, electrical shock and eye injuries • Master the uses of pharmaceutical products and gears within the first aid kit • Use suitable personal protection equipment when performing first aid treatment • Check the seriousness of injury, and refer the patient to treatment by professionals if necessary • Call 999 for an ambulance to send the patient to a hospital immediately if the injury is serious; help the patient go to nearby clinic to seek medical attention if he/she can walk, and report to relevant departments to follow up • Promptly notify relevant departments of the organization according to guidelines, record correctly the accident and first aid procedures performed, and properly filed for reference 3. Exhibit professionalism <ul style="list-style-type: none"> • Ensure the first aid procedures are performed by qualified personnel (e.g. holder of certificate of a first aid course organized by an authorized institution in Hong Kong)
Assessment Criteria	<p>The integrated outcome requirements of this UoC are the abilities to:</p> <ul style="list-style-type: none"> • Apply basic first aid knowledge to handle general accidents in routine working environment; and • Use suitable personal protection equipment when performing first aid treatment.
Remark	