

Specification of Competency Standards of the Retail Industry

Unit of Competency

Functional Area: Human Resource Management & Development

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| Title | Apply related occupational safety and health regulations |
| Code | 104999L1 |
| Range | This unit of competency (UoC) is applicable to staff in the retail industry. It covers the abilities to apply related occupational safety and health regulations in retail routines to complete tasks assigned by the supervisor. |
| Level | 1 |
| Credit | 3 (for reference only) |
| Competency | <p>Performance Requirements</p> <ol style="list-style-type: none"> 1. Knowledge of related occupational safety and health regulations <ul style="list-style-type: none"> • Understand the importance of occupational safety and health • Understand the basic safety regulations and requirements for retail workplaces in Hong Kong, including: <ul style="list-style-type: none"> • Safe use of electricity • Necessary fire service equipment and safety measures • Knowledge of office safety • Dangerous Goods Ordinance • Understand related occupational safety and health aspects, e.g.: <ul style="list-style-type: none"> • Manual work • Lifting heavy items • Prolonged standing • Repetitive motion • Contact of dangerous/ irritating materials 2. Apply related occupational safety and health regulations <ul style="list-style-type: none"> • Possess the concept of occupational safety and health in daily operations to comply with the organizational policy on work safety • Understand the legal requirements of occupational safety and health for the department and job position to follow in familiar working environment, and ask the higher level for instructions when in doubt • Follow occupational safety and health regulations and guidelines to perform tasks safely for the safety of oneself and others 3. Exhibit professionalism <ul style="list-style-type: none"> • Strictly follow the occupational safety and health regulations and related code of practice in work to avoid accidents |
| Assessment Criteria | <p>The integrated outcome requirement of this UoC is the ability to:</p> <ul style="list-style-type: none"> • Follow the occupational safety and health regulations and related code of practice in retail routines to prevent accidents, and to ensure the safety of oneself and others. |
| Remark | |