

Specification of Competency Standards
for the Printing and Publishing Industry
Unit of Competency

1. Title	Set balanced budget management system and operation code for publishing enterprise
2. Code	PPPUMN603A
3. Level	6
4. Credit	12
5. Competency	<p style="text-align: right;"><u>Performance Requirements</u></p> <p>5.1 Master usual balanced budget management for enterprise</p> <ul style="list-style-type: none"> ◆ Master balanced budget management for enterprise in general ◆ Compare advantages and disadvantages of enterprise financial management ◆ Master legal requirements on balanced budget management of enterprise ◆ Master requirements by regulatory authorities on financial management of enterprise <p>5.2 Set financial management system</p> <ul style="list-style-type: none"> ◆ Understand mode of operation and characteristics ◆ Set financial management system ◆ Understand legal requirements on financial report of publishing enterprise ◆ Master skills for compiling financial report ◆ Plan financial management monitoring system ◆ Monitor adoption of financial management system

6. Range	Set financial management system and operation code, monitor financial position of enterprise and perform related tasks in a publishing enterprise.
7. Assessment Criteria	The integrated outcome requirements of this unit of competency are: (i) Able to apply skills for balanced budget financial management to set effective financial management system and operation code for publishing enterprise, and monitor financial position of enterprise as scheduled.
8. Remarks	The credit value of this unit of competency is based on the assumption that the learner has knowledge of publishing enterprise operation and financial management.