

**Specification of Competency Standards**  
**for the Printing and Publishing Industry**  
**Unit of Competency**

1. Title	Master horizontal coordination of printing department
2. Code	PPRPR503A
3. Level	5
4. Credit	12
5. Competency	<p style="text-align: center;"><u>Performance Requirements</u></p> <p>5.1 Set mechanism for communication and coordination with other departments</p> <ul style="list-style-type: none"> <li>◆ Understand workflow and operational characteristics of other departments (including purchasing department, outsource processing department and shipping department)</li> <li>◆ Set mechanism for effective communication and coordination between printing and other departments to ensure effective departmental production and operation</li> </ul>
6. Range	Set mechanism and guidelines for effective communication and coordination with other departments and execute production-related coordination with various departments and perform related tasks in printing department.
7. Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <p>(i) Able to formulate coordination guidelines for cost-effective production and operation based on the characteristics of printing department resources and operation of purchasing, outsource processing, shipping, sales, accounts and other departments and to execute production-related coordination with these departments and perform related tasks.</p>

8.Remarks	The credit value of this unit of competency is based on the assumption that the learner has knowledge of print production flow management.
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