**Specification of Competency Standards
for the Printing and Publishing Industry
Unit of Competency**

1. Title	Master horizontal coordination of postpress department
2. Code	PPPRPO503A
3. Level	5
4. Credit	12
5. Competency	Performance Requirements 5.1 Set mechanism for communication and coordination with other departments ♦ Understand workflow and operational characteristics of other departments (including purchasing department, outsource processing department, shipping department, sales department and accounts department) ♦ Set mechanism for effective communication and coordination between postpress and other departments to ensure effective departmental production and operation
6. Range	Set mechanism for coordination with purchasing, outsource processing, shipping, sales, accounts and other departments to ensure that postpress department achieves cost-effective production and operation and perform related tasks in postpress department.
7. Assessment Criteria	The integrated outcome requirements of this unit of competency are: (i) Able to formulate guidelines for cost-effective production based on the characteristics of postpress department resources and operation of purchasing, outsource processing, shipping, sales, accounts and other departments and to execute production-related coordination with these departments and perform related tasks.
8.Remarks	The credit value of this unit of competency is based on the assumption that the learner has knowledge of print production flow management.