Specification of Competency Standards
for the Property Management Industry
Unit of Competency

Functional Area - Law in Practice relating to a Property

Title	Master the jurisdictions in relation to property management cases in order to take legal actions on daily matters
Code	110553L4
Range	Legal arrangements of property management, applicable to mastering the jurisdictions in relation to property management cases in order to take legal actions on daily matters
Level	4
Credit	3
Competency	Performance Requirements 1. Thorough understand the jurisdictions • Thoroughly understand the basic judicial system and jurisdictions over property management disputes, such as the jurisdictions of the Small Claims Tribunal, Lands Tribunal, District Court and High Court, and related legal procedures 2. Arrange legal actions • Be able to arrange the preparatory work for legal action according to the nature of the incident/case/dispute, such as issuing final warning letters, land searching, analyzing and collating information, evidence and documents, etc. • Be able to assist in making appropriate arrangements for legal proceedings depending on the nature of the incidents or disputes, types of hearings, prosecutions and civil proceedings under various jurisdictions • Be able to contact legal counsel, understand different feasible alternatives of legal actions and their pros and cons, and make suggestions to superiors • Be able to follow up on the outcome of the verdict
Assessment Criteria	The integral outcome requirements of this UoC are: • Be able to understand thoroughly the jurisdictions related to property management under the Hong Kong judicial system and understand thoroughly the legal procedures under normal circumstances; • Be able to classify the nature of various common accidents and disputes, make proper judgment and take appropriate arrangement of legal actions, and carry out preparatory work properly; and • Be able to contact legal counsel, understand the various feasible alternatives of legal action and their pros and cons, and make suggestions to superiors.
Remark	