Specification of Competency Standards
for the Property Management Industry
Unit of Competency

Functional Area - Facility Management relating to a Property

Title	Plan on the application, update, and technicality of information technology and smart facilities management, and put forward the most advance technology
Code	110548L5
Range	Management of information technology and smart facilities, applicable to planning on the application and technical management of information technology, smart facilities and introducing the latest applicable technologies
Level	5
Credit	6
Competency	Performance Requirements 1. Proficient in information technology and smart facilities • Proficient in the application and technical management of information technology and smart facilities • Proficient in the latest information technology and smart facilities technology and its applicability 2. Plan as a whole on information technology and smart facilities • Be able to plan as a whole on the management of the information technology system and smart facilities system of buildings, coordinate the manpower and resource arrangement, update the system regularly, and formulate update procedures and operational guidelines • Be able to plan as a whole on the repair or maintenance and regular update of the system by coordinating relevant departments or contractors and customers, and set the update cycle and backup plan to prevent risks, such as system failure or data leakage, etc. • Be able to formulate codes of practice and codes of conduct for information technology management and smart facilities management to protect customers and building information 3. Acquire and update technology • Be able to acquire the latest information technology, smart technology or application in response to market supply and demand, be able to assess relevant technology or procedures, and introduce to the building according to adaptability and integration of technicality
Assessment Criteria	The integral outcome requirements of this UoC are: • Be proficient in the application and technical management of information technology and smart facilities, be proficient in the latest information technology and smart facilities technology and its applicability; • Be able to plan as a whole on the management of the information technology system and smart facilities system applied in the building, and be able to formulate update procedures and operational guidelines, update cycles and backup plans to prevent risks like system failure or data leakage; • Be able to develop codes of practice and codes of conduct for the management of information technology and smart facilities; and • Be able to acquire the latest information technology, smart technology or applications, be able to assess the relevant technology or procedures and introduce to the building according to adaptability and integration of technicality.

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Remark	