

**Specification of Competency Standards**  
**for the Property Management Industry**  
**Unit of Competency**

Functional Area - Facility Management relating to a Property

Title	Lead subordinates in carrying out carpark and loading area control work
Code	110535L3
Range	Works of control on carpark and loading areas, applicable to assigning subordinates, leading and supervising subordinates to perform the control measures of carpark and loading areas
Level	3
Credit	2
Competency	<p>Performance Requirements</p> <p>1. Familiar with control measures on carpark and loading areas</p> <ul style="list-style-type: none"> <li>• Be familiar with the control measures and codes of practice for the access, parking, traffic flow and loading and unloading of vehicles in parking spaces and loading areas</li> <li>• Be familiar with the basics of the laws and regulations of carpark and loading areas</li> </ul> <p>2. Supervise control on carpark and loading areas</p> <ul style="list-style-type: none"> <li>• Be able to make full use of ancillary facilities to supervise the subordinates to effectively control the parking, traffic flow and order of cars in the parking space and loading bays</li> <li>• Be able to properly assign subordinates to perform a range of different control measures under their posts, and able to supervise the safe operation of carpark loading areas</li> <li>• Be able to supervise subordinates to patrol carpark and loading areas in accordance with established procedures, detect any violations or irregularities, and make effective follow-up immediately</li> <li>• Be able to instruct the subordinates in the appropriate application of auxiliary facilities or equipment in controlling parking spaces or loading bays, and improve the operator's practical techniques, such as car gates and access control systems, cargo lifts, lifting platforms, traffic signaling systems/ equipment, cleaning equipment for environment/ vehicle, etc.</li> <li>• Be able to lead or supervise staff to handle unexpected incidents in the carpark and loading areas effectively and resume the normal operation of the carpark and loading areas as soon as possible</li> <li>• Be able to make recommendations for improvement in the practical control of carpark and loading areas</li> </ul>
Assessment Criteria	<p>The integral outcome requirements of this UoC are:</p> <ul style="list-style-type: none"> <li>• Be familiar with the basics of the laws and regulations, control measures and codes of practice for carpark and loading areas;</li> <li>• Be able to properly assign subordinates to perform a series of different control measures according to their posts to ensure that carpark and loading areas are operating properly and safely;</li> <li>• Be able to instruct the subordinates to make full use of the auxiliary facilities or equipment in controlling the parking spaces or loading bays, traffic flow and order of the car in the carpark and loading areas effectively; and</li> <li>• Be able to apply knowledge and supervision skills to lead or supervise staff to effectively handle unexpected incidents in the carpark and loading areas.</li> </ul>
Remark	