

**Specification of Competency Standards**  
**for the Property Management Industry**  
**Unit of Competency**

Functional Area - Facility Management relating to a Property

Title	Carry out carpark and loading area control measures
Code	110533L1
Range	Works of carpark and loading areas, applicable to frontline personnel in carrying out the basic steps of controlling carpark and loading areas
Level	1
Credit	1
Competency	<p>Performance Requirements</p> <p>1. Know carpark and loading areas</p> <ul style="list-style-type: none"> <li>• Know the carpark and loading bays, environment, security and unloading facilities</li> <li>• Know the steps to control the entry and exit of the parking areas</li> </ul> <p>2. Control carpark loading areas</p> <ul style="list-style-type: none"> <li>• Be able to follow established guidelines/ instructions from superiors to carry out control steps for carpark, access, parking spaces, unloading areas, service lifts and use of other ancillary facilities</li> <li>• Be able to discover unauthorized use, be able to stop immediately or make a report to the superior / seek instructions</li> </ul>
Assessment Criteria	<p>The integral outcome requirements of this UoC are:</p> <ul style="list-style-type: none"> <li>• Be able to have an initial understanding of the environment and infrastructure of carpark and loading areas, understand the steps to control the entry and exit of the carpark; and</li> <li>• Be able to follow established guidelines for the use of carpark and facilities in loading areas and know how to identify and follow up on violations.</li> </ul>
Remark	