

Specification of Competency Standards
for the Property Management Industry
Unit of Competency

Functional Area - Facility Management relating to a Property

Title	Monitor the usage and set-up of club house, cultural and recreational facilities
Code	110518L3
Range	Works of club house, cultural and recreational facilities, applicable to monitoring the assembly, repair and use of club House, cultural and recreational facilities
Level	3
Credit	2
Competency	<p>Performance Requirements</p> <p>1. Familiar with facilities and installations</p> <ul style="list-style-type: none"> • Be familiar with the installations, accessories, equipment, and practical guidelines for the club house, cultural and recreational facilities <p>2. Monitor club house and recreational facilities</p> <ul style="list-style-type: none"> • Be able to assign and supervise the staff to inspect the clubhouse and all recreational facilities, and supervise the arrangement of the staff on duty at the facilities • Be able to inspect and accept new facilities or equipment that have been acquired/ completed in accordance with prescribed specifications • Be able to monitor the use of facilities and remind users of the precautions when using facilities/equipment • Be able to inspect the safety conditions of club house, cultural and recreational facilities and the environment, supervising staff in the enclosure or suspension of facilities until maintenance is in place or risks are eliminated • Be able to advise superiors on maintenance/ renewal of facilities
Assessment Criteria	<p>The integral outcome requirements of this UoC are:</p> <ul style="list-style-type: none"> • Be familiar with the equipment, accessories, equipment, practical guidelines and requirements of club house, cultural and recreational facilities; • Be able to assign and supervise staff to inspect facilities, remind users of the precautions when using facilities/equipment, and • Be able to monitor the assembly and use of facilities according to prescribed specifications and requirements, and follow up and accept newly acquired or completed, restored facilities/equipment effectively.
Remark	