

Specification of Competency Standards
for the Property Management Industry
Unit of Competency

Functional Area - Facility Management relating to a Property

Title	Inspect club house, cultural and recreational facility
Code	110517L2
Range	General works of club house, cultural and recreational facilities in residential properties, applicable to inspecting the use and conditions of club house, cultural and recreational facilities
Level	2
Credit	1
Competency	<p>Performance Requirements</p> <p>1. Understand the conditions of facilities</p> <ul style="list-style-type: none"> • Understand the normal conditions of use of club house, cultural and recreational facilities <p>2. Carry out inspection</p> <ul style="list-style-type: none"> • Be able to pay attention to the use and inspect club house, cultural and recreational facilities • Be able to check whether all types of facilities are in a safe and usable condition • Be able to check whether the signs, rules of use, precautions, etc. of each facility are clear, correctly located and the latest version is adopted • Be able to stop/cease the damaged facility in accordance with the established procedures or instructions from the superior, hang up the appropriate notice and report to the superior to arrange follow-up, repair or maintenance
Assessment Criteria	<p>The integral outcome requirements of this UoC are:</p> <ul style="list-style-type: none"> • Be able to understand the normal conditions of use of various club house, cultural and recreational facilities; and • Be able to inspect the use and damage of the facilities, check whether the signs or instructions of the facilities are correct, and follow up the necessary steps after the damage of the facilities in accordance with the established procedures.
Remark	