

**Specification of Competency Standards**  
**for the Property Management Industry**  
**Unit of Competency**

Functional Area - Repair, Maintenance & Improvement of a Property

Title	Pursue improvement and enhancement plans on building, building facilities and services, and energy efficiency
Code	110462L4
Range	Works of building improvement and enhancement, applicable to the implementation of overall improvement and enhancement projects
Level	4
Credit	6
Competency	<p>Performance Requirements</p> <p>1. Thoroughly understand legal requirements and methods of improvement</p> <ul style="list-style-type: none"> <li>• Thoroughly understand the laws and regulations relating to the improvement or enhancement of buildings, building services, facilities and energy efficiency enhancement schemes</li> <li>• Thoroughly understand the project management procedures and methods of building improvement and enhancement</li> </ul> <p>2. Execute building improvement and enhancement scheme</p> <ul style="list-style-type: none"> <li>• Be able to conduct a detailed survey report of buildings, building services and facilities according to the condition of the property, list all the problems that need to be improved, and give suggestions on overall improvement and enhancement</li> <li>• Be able to prioritize the overall improvement and enhancement of the building based on the data of defects and owners/tenants' demand, and then make suggestions to the superior for consideration</li> <li>• Be able to refer to the laws and regulations related to improvement and enhancement of buildings, building services, facilities and energy efficiency enhancement schemes, analyse any feasible improvement and enhancement methods and make recommendations to superiors</li> <li>• Be able to execute project management for building improvement and enhancement, energy efficiency improvement plan in accordance with legislations and related procedures</li> </ul>
Assessment Criteria	<p>The integral outcome requirements of this UoC are:</p> <ul style="list-style-type: none"> <li>• Be able to understand thoroughly the relevant laws, rules, procedures and methods for implementation of project management in improvement or enhancement and energy efficiency improvement schemes in buildings, building services and facilities; and</li> <li>• Be able to compile and analyse the data of defects in buildings, the demands of owners/tenants, the result of surveys, and submit proposals to the superiors to implement the improvement and enhancement scheme for buildings, building services, facilities and energy efficiency.</li> </ul>
Remark	