

Specification of Competency Standards
for the Property Management Industry
Unit of Competency

Functional Area - Repair, Maintenance & Improvement of a Property

Title	Collect basic information on improvement and enhancement items on building, building facilities and services
Code	110460L2
Range	General works of building improvement and enhancement, applicable to collection of basic information on buildings, building services and facilities and understanding on the demands of property owners and tenants
Level	2
Credit	2
Competency	<p>Performance Requirements</p> <p>1. Understand information of properties</p> <ul style="list-style-type: none"> • Understand the location and common defects of building services and facilities within the watch boundary <p>2. Collect basic information</p> <ul style="list-style-type: none"> • Be able to collect basic information and the data on defects within the watch boundary (buildings, building services and facilities), including the age of use, frequency of failure, causes, time of restoration, etc. • Be able to understand the needs and demands of the owners and tenants on the improvement and enhancement of the building
Assessment Criteria	<p>The integral outcome requirements of this UoC are:</p> <ul style="list-style-type: none"> • Be able to understand the location and common defects of building services and facilities within the watch boundary; and • Be able to use the knowledge of data on defects and tenants' demands, and to collect basic information on building improvement and enhancement.
Remark	