

Specification of Competency Standards
for the Property Management Industry
Unit of Competency

Functional Area - Management of the Environment of a Property

Title	Plan as a whole the environmental protection works and improve the management
Code	110445L5
Range	Works of environmental protection in properties, applicable to the overall planning and management of environmental protection and improvement works
Level	5
Credit	3
Competency	<p>Performance Requirements</p> <p>1. Proficient in legal requirements and policies of environmental protection</p> <ul style="list-style-type: none"> • Proficient in and able to integrate the statutory noise control, as well as the legal requirements in line with Level 3, and the deed of mutual covenant, fitting-out guidelines and house rules of the building • Proficient in environmental protection measures and policies introduced by relevant government departments <p>2. Formulate rules and guidelines</p> <ul style="list-style-type: none"> • Be able to write appropriate work guidelines and house rules for fitting-out and environmental protection in accordance with legal requirements and the deed of mutual covenant of building • Be able to plan and coordinate the various departments and contractors in the collection of information and data related to energy conservation, recycling, waste reduction and other environmental protection measures, then to review the effectiveness and make improvement <p>3. Plan as a whole and improve the works</p> <ul style="list-style-type: none"> • Be able to coordinate with various departments to plan as a whole and promote environmental protection works, such as managing the progress of waste reduction and recycling in a property, ensuring that the household noise, energy use, vehicle exhaust emissions, air quality, waste disposal and recycling, etc. are effectively controlled and improved in accordance with relevant legislations • Be able to ensure that construction waste and sewage from the property are properly disposed of or discharged in accordance with the relevant legislations • Be able to select and appoint suitable contractors to deal with waste, recycling, discharge of sewage and other matters • Be able to promote environmental information and organise activities to promote environmental awareness, such as participating in environmental projects or competitions • Be able to use and develop resources to promote the overall environmental protection and improvement works
Assessment Criteria	<p>The integral outcome requirements of this UoC are:</p> <ul style="list-style-type: none"> • Be proficient in and be able to integrate environmental protection legislations, relevant provisions in the deed of mutual covenant of the building, and be proficient in government environmental policies and measures; • Be able to write appropriate work guidelines and house rules for fitting-out and environmental protection, to coordinate with various departments or contractors and plan as a whole to collect information and data on environmental protection works, and then review the effectiveness and make improvement; and

Specification of Competency Standards
for the Property Management Industry
Unit of Competency

Functional Area - Management of the Environment of a Property

	<ul style="list-style-type: none">• Be able to effectively coordinate with the various departments, manage the progress of environmental protection works, and to ensure that the property complies with legal requirements, and use resources to promote environmental protection.
Remark	