

Specification of Competency Standards
for the Property Management Industry
Unit of Competency

Functional Area - Management of the Environment of a Property

Title	Carry out works on private road and carpark control
Code	110438L2
Range	General work of carpark and private road in properties, applicable to the implementation of control on carpark and private road in properties
Level	2
Credit	1
Competency	<p>Performance Requirements</p> <p>1. Understand the rules of carpark and private road</p> <ul style="list-style-type: none"> • Understand the boundary of carpark and private road, rules and regulations for use and the methods of dealing with violations <p>2. Carry out duties of control on carpark and private road</p> <ul style="list-style-type: none"> • Be able to follow established guidelines and procedures to enforce rules for the use of carpark and private road, to prevent illegal parking, blockages, smoking, idling of car engines and other violations • Be able to follow the instructions of superior to perform the steps of impounding a vehicle in an orderly and correct manner, such as issuing notices, contacting the owner, using the impounding device correctly, taking photos/video, archiving, etc. • Be able to assist in regulating the parking in carpark and direct the flow of vehicles on private road in respond to the situation • Be able to check whether street signs or directory, lighting, road boundary or direction indications, road conditions and other equipment or installations are in good condition when patrolling around carpark and private road, and can report any defects to superiors • Be able to assist in handling accidents in carpark or private road as directed by superior, such as car breakdowns, vehicle collisions, theft, damage to facilities, etc. • Be able to assist in persuading hawkers or unauthorized publicity and promotions to leave as instructed by superior
Assessment Criteria	<p>The integral outcome requirements of this UoC are:</p> <ul style="list-style-type: none"> • Be able to understand the boundary of carpark and private road, the rules and regulations for use, and the methods of dealing with violations; and • Be able to follow the established guidelines and procedures, enforce the rules for the use of carpark and private roads, control vehicle parking or traffic properly, be able to perform the steps of impounding vehicle correctly, and be able to assist in handling accidents in carpark or private roads according to the instructions of superiors.
Remark	