

Specification of Competency Standards
for the Property Management Industry
Unit of Competency

Functional Area - Management of the Environment of a Property

Title	Monitor the caring, safety and management of arboriculture and horticulture works
Code	110435L4
Range	Arboriculture and horticulture in properties, applicable to the supervision of management on horticulture, tree conservation, work safety and risk in the property
Level	4
Credit	6
Competency	<p>Performance Requirements</p> <p>1. Thoroughly understand cultivation, landscaping and tree conservation management</p> <ul style="list-style-type: none"> • Thoroughly understand in the principles and management procedures of cultivation and landscaping and tree conservation in the properties • Thoroughly understand in work safety and risk management • Thoroughly understand the legal requirements and practical guidelines related to tree conservation <p>2. Monitor the works on landscaping, conservation and tree management</p> <ul style="list-style-type: none"> • Be able to monitor the proper arrangement of relevant personnel for gardening and landscaping work in the property • Be able to advise superiors on the design of gardens, landscape, planting environments and nursing facilities within the property • Be able to arrange bidding for quotations for the procurement of floral plants, horticultural beautification and landscaping services in accordance with the Code of Practice issued under the Building Management Ordinance and other relevant legislation • Be able to effectively supervise the work of flower and plant suppliers, horticultural beautification and landscape contractors in the property • Be able to organize and compile tree or horticultural inspection programmes and item lists in the property, and monitor the completion of inspections and conservation work by subordinates • Be able to draft regular reports on the works of gardening and landscaping of the property • Be able to collect opinions from owners/customers on the gardening and trees in the property and make suggestions for improvement to the superiors • Be able to promote owners/customers to participate in activities related to greening and tree conservation, such as farmers' nurseries or plant recycling/exchange <p>3. Monitor the work safety and risk management in horticulture and arboriculture</p> <ul style="list-style-type: none"> • Be able to draft safety guidelines and codes of practice for horticulture and arboriculture within the property • Be able to monitor work procedures and measures for the safety management of horticulture or arboriculture in the property • Be able to conduct risk assessments of the landscape or trees within the boundary of the property and draft work and safety management plans • Be able to review the property environment and tree growth, conduct regular assessments before typhoons and rainstorms, and guide subordinates in implementing protection and preventive measures
Assessment Criteria	The integral outcome requirements of this UoC are:

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	<ul style="list-style-type: none">• Be able to thoroughly understand the principles and management procedures of cultivation and landscaping, tree conservation in the property, work safety and risk management, and the legal requirements and practical guidelines related to tree conservation;• Be able to effectively implement the management of horticultural landscaping care and tree conservation in the property in a comprehensive manner subject to the knowledge in horticultural beautification, legislation and codes of practice, and propose suggestions for improvement of horticulture and arboriculture according to the property environment and the opinions of the owners; and• Be able to effectively monitor and manage horticulture and arboriculture in the property and their safety management procedures and measures, able to conduct risk assessments of the garden or trees within the property, and draft appropriate work and safety management plans.
Remark	