

Specification of Competency Standards
for the Property Management Industry
Unit of Competency

Functional Area - Management of the Environment of a Property

Title	Supervise subordinates to carry out various arboriculture and horticulture works, beautification, caring, safety and documentary works
Code	110434L3
Range	Arboriculture and horticulture in properties, applicable to supervising the staff to perform the beautification, maintenance, safety and documentation of all kinds of trees or flowers and plants in the property
Level	3
Credit	3
Competency	<p>Performance Requirements</p> <p>1. Familiar with the knowledge of cultivation, landscaping, and conservation of plants and trees</p> <ul style="list-style-type: none"> • Be familiar with the steps and procedures of cultivation, landscaping and tree conservation in properties • Be familiar with the procedures of work safety and risk assessments • Well understand in the main points of legal requirements and guidance related to tree conservation in properties <p>2. Supervise the works on landscaping and conservation of plants and trees</p> <ul style="list-style-type: none"> • Be able to lead subordinates or contractor's staff in various horticultural and tree beautification, pruning, care and conservation duties within the property • Be able to advise superiors on the matching of floral and plant varieties or the design of the garden in the property • Be able to check and accept purchased floral plants in accordance with the established specifications • Be able to supervise the planting, transplantation, pruning, removal and removal of stumps in the property to ensure the compliance with conservation and safety guidelines • Be able to assist in the acceptance of horticultural or tree works completed by contractors within the property and to follow up on post-period care • Be able to supervise the growth status of plants and trees in the property and provide advice on pruning and conservation methods <p>3. Supervise the work safety and documentation</p> <ul style="list-style-type: none"> • Be able to supervise the strict compliance of safety guidelines and procedures when performing gardening or tree work in the property • Be able to conduct a preliminary risk assessment of the landscape or trees within the boundary of the property and instruct the staff to implement the corresponding safety measures • Be able to supervise the staff to conduct tree survey and health examination within the property, enter and update information and health conditions, and follow up on the required conservation work • Be able to verify relevant work records and logs, regularly review the growth and conservation status of plants in the property, and make suggestions for improvement
Assessment Criteria	<p>The integral outcome requirements of this UoC are:</p> <ul style="list-style-type: none"> • Be familiar with the steps and procedures of cultivation, horticultural beautification and tree conservation in the property, be familiar with the procedures and risk assessments for work safety, and well understand the main points of legal requirements and guidance related to tree conservation in the property;

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	<ul style="list-style-type: none">• Be able to combine knowledge of the matching of various floral and plants and supervise the landscaping and care duties within the property, including the acceptance of purchased floral plants;• Be able to supervise the health of trees in the property, supervise the planting, transplantation, pruning, removal and removal of stumps in the property in accordance with the legal requirements and guidelines; and• Be able to conduct a preliminary risk assessment of the garden or tree area within the property, effectively supervise the strict compliance with safety guidelines and procedures when carrying out gardening or tree work in the property, regularly supervise the tree survey and health inspection, and make improvement suggestions to the superiors.
Remark	