

**Specification of Competency Standards**  
**for the Property Management Industry**  
**Unit of Competency**

Functional Area - Management of the Environment of a Property

Title	Supervise subordinates to carry out works of control on cleanliness and pest, prevention of spread of diseases, and safety measures
Code	110429L3
Range	Works for control on cleanliness and infectious disease prevention in properties, applicable to supervising subordinates to implement works for control on cleanliness, pest control, infectious disease prevention and related safety measures
Level	3
Credit	3
Competency	<p>Performance Requirements</p> <p>1. Familiar with work procedures and safety measures</p> <ul style="list-style-type: none"> <li>• Familiar with the steps and procedures for implementing control on cleanliness, pest control, and infectious disease prevention</li> <li>• Familiar with the safety measures that must be taken to carry out the work</li> </ul> <p>2. Supervise the works for control on cleanliness, pest and prevention of infectious diseases</p> <ul style="list-style-type: none"> <li>• Be able to supervise staff to inspect and improve the performance level of cleanliness, pest control, waste disposal/recycling within the properties in accordance with the relevant regulations</li> <li>• Be able to supervise staff to carry out the works for cleaning and tidying up on the environment of the properties, regular care or deep cleaning, pest control and infectious disease prevention in accordance with quality standards and performance pledge</li> <li>• Be able to arrange suitable and skilled staff to perform regular work or deal with unexpected incidents according to the needs and service standards</li> <li>• Be able to guide staff in disinfection, prevention and ad hoc works in response to the latest information of infectious disease, such as disinfecting public facilities, placing disinfection supplies, and handling bird carcasses or vectors according to guidelines</li> </ul> <p>3. Supervise the implementation of safety measures</p> <ul style="list-style-type: none"> <li>• Be able to supervise and inspect the appropriate safety measures and procedures taken by the subordinates in the implementation of works for control on cleanliness, pest control and infectious disease prevention</li> <li>• Be able to inspect the environment of the property, identify the potential risks of execution and give instructions to subordinates to ensure cleanliness and safety of the environment</li> <li>• Be able to instruct staff in the correct and safe methods to handle cleaning tools or equipment</li> <li>• Be able to instruct the staff to perform functional tests on cleaning tools or equipment regularly and follow up on equipment that does not meet the requirements</li> </ul>
Assessment Criteria	<p>The integral outcome requirements of this UoC are:</p> <ul style="list-style-type: none"> <li>• Be familiar with the steps and procedures for the implementation of control on cleanliness, pest control, infectious disease prevention, and the safety measures that must be taken to perform the work;</li> <li>• Be able to supervise staff in the implementation of cleaning and tidying-up of environment, regular care or deep cleaning, pest control and infectious disease prevention in the properties effectively in accordance with relevant regulations, quality standards and service commitments; and</li> </ul>

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	<ul style="list-style-type: none"><li>• Be able to supervise and inspect the appropriate safety measures and procedures taken by the staff in the implementation of works for control on cleanliness, pest and infectious disease prevention, and to instruct the staff in the correct and safe operation of cleaning tools or equipment.</li></ul>
Remark	