

Specification of Competency Standards
for the Property Management Industry
Unit of Competency

Functional Area - Management of the Environment of a Property

Title	Formulate and maintain a sound system and effective measures on the safety of the environment
Code	110425L5
Range	Work for safe environment of properties, applicable to the formulation and maintenance of safe environment measures
Level	5
Credit	6
Competency	<p>Performance Requirements</p> <p>1. Proficient in safe environment management</p> <ul style="list-style-type: none"> • Be proficient in procedures and legal requirements of safe environment management <p>2. Formulate safe environment measures</p> <ul style="list-style-type: none"> • Be able to write guidelines and working procedures for effective fire prevention, fire response/evacuation, slope/retaining wall safety and maintenance, typhoon and rainstorm prevention, air quality monitoring, electrical installations safety, water quality, and safe use of lifts and escalators • Be able to ensure that fire-fighting equipment, electrical/gas installations, lifts/escalators and installations or equipment in buildings are installed, supplied, used, maintained and repaired properly in accordance with relevant legislation and technical guidelines • Be able to ensure the safety of slopes and retaining walls, it will be inspected, maintained and repaired properly in accordance with the guidelines issued by the Civil Engineering and Development Department from time to time • Be able to supervise the ability of subordinates to perform safe environment management in accordance with guidelines and procedures, and plan the resources, equipment, facilities or technology required to upgrade the safe environment • Be able to write safe environment assessment forms for staff to assess and record on a daily or timely basis • Be able to assess the conditions and revise the measures for fire prevention, fire response/evacuation procedures, slopes, retaining wall safety and maintenance, typhoons and rainstorms, etc. as necessary
Assessment Criteria	<p>The integral outcome requirements of this UoC are:</p> <ul style="list-style-type: none"> • be proficient in the procedures and legal requirements of safe environment management; • Be able to write guidelines and work procedures for the safe use of each item, and be able to ensure that equipment or facility complies with relevant legal, technical and operational requirements, and to plan the resources required to enhance safe environment; and • Be able to write safe environment assessment form, be able to assess the conditions and revise safe environment measures according to needs.
Remark	