

Specification of Competency Standards
for the Property Management Industry
Unit of Competency

Functional Area - Management of the Environment of a Property

Title	Supervise subordinates in handling hazardous and emergency cases
Code	110417L3
Range	The emergency work of the property, applicable to supervising and allocating staff to deal with dangerous and emergency accidents
Level	3
Credit	3
Competency	<p>Performance Requirements</p> <p>1. Well-understand dangerous and emergency handling and manpower mobilization</p> <ul style="list-style-type: none"> • Well-understand the types, severity and impact of various hazards and emergencies in the property and various contingency measures and procedures • Clearly understand the manpower, positions, skills and tools or equipment suitable for handling the emergencies <p>2. Supervise subordinates in handling hazardous and emergency cases</p> <ul style="list-style-type: none"> • Be able to lead subordinates to respond quickly to hazards and emergencies in accordance with established procedures and current circumstances to minimise the impact on properties, owners and customers • Be able to arrange and mobilize on-site manpower and equipment promptly to deal with dangerous or emergency accidents to reduce property loss or casualties • Be able to give clear instructions to subordinates and support them in carrying out contingency or evacuation procedures • Be able to effectively maintain close and good communication with superiors, subordinates, and other departments, contractors, or rescue personnel in accordance with the contingency procedures <p>3. Lead subordinates to deal with the aftermath and record</p> <ul style="list-style-type: none"> • Be able to arrange for staff or contractors to handle the aftermath/clean-up work on site • Be able to organize accident records and write incident reports clearly • Be able to assist in reviewing the resilience of front-line staff or contractors, the effectiveness of resources and equipment, etc., and report to superiors
Assessment Criteria	<p>The integral outcome requirements of this UoC are:</p> <ul style="list-style-type: none"> • Be able to well-understand the seriousness of various hazards and emergencies in the property and various contingency measures and procedures, and clearly understand the manpower and available resources suitable for handling the emergencies; • Be able to lead subordinates to mobilize manpower and equipment to respond quickly to hazards and emergencies in accordance with established procedures; and • Be able to arrange for subordinates or contractors to deal with the aftermath/clean-up work on the site, as well as organize accident records and write clear incident reports, and assist in reviewing the response performance of frontline staff and contractors, and reporting to superiors effectively.
Remark	