

**Specification of Competency Standards**  
**for the Manufacturing Technology Industry**  
**Unit of Competency**

Functional Area - Operations Management

Title	Establish and maintain of corporate management system and practices
Code	106607L7
Range	This unit of competency is applicable to each manufacturing technology corporation. Practitioners should be capable to understand the social situation, fully master the status of the development trend of the industry and the corporate goal and status, establish, manage and continuously improve the corporate management system and practices.
Level	7
Credit	6 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Understand corporate management system and practices</p> <ul style="list-style-type: none"> <li>• Understand the requirements of quality management system on corporate management system and practices</li> <li>• Know the existing quality management system of the corporation</li> <li>• Review the corporate development goals, mission, vision and core values</li> <li>• Understand corporate development strategies</li> <li>• Understand the quotes and operating conditions of manufacturing industries</li> <li>• Understand the actual situation and the effectiveness of the enterprise, such as co-ordination and integration of the various departments, marketing and finance, logistics, manpower resources loss, operational mechanism of operation, quality control, risk management, failure or violation of operational management methods etc</li> </ul> <p>2. Establish and maintain of corporate management system and practices</p> <ul style="list-style-type: none"> <li>• According to the corporate needs and development strategies, meet requirements of the international quality management standards, build the appropriate corporate governance system processing and daily operation</li> <li>• Review the existing operational management systems and carry out in-depth investigation for improvements</li> <li>• Carry out critical analysis, , integration, extension and judgment for the information obtained, and improve the existing corporate management system</li> <li>• Prospectively assess the future trends, review the existing corporate management system, meet the requirements of the international quality management standards and adjust the system, so as to meet the corporate development</li> </ul> <p>3. Professional handling of establishing and maintaining of corporate management system and practices</p> <ul style="list-style-type: none"> <li>• The established corporate management system and practices and meet the corporate development, and improve production efficiency and economic benefits</li> <li>• In the process of building and managing corporate management system, prevent any misuse / misappropriation of corporate assets, corruption, fraud or extravagance, etc.</li> <li>• Compliance with local laws to protect the interests of corporation</li> </ul>
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> <li>• Capable to base on the requirements of the quotes, corporate operating conditions and corporate quality management system, establish, manage and continuously improve the existing corporate management system and practices</li> <li>• Capable to objectively correct, review and improve the existing quality management system when problems occur.</li> <li>• Capable to prospectively assess the future trends, review the existing corporate operating management system, and meet the corporate development strategies</li> </ul>

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