

**Specification of Competency Standards**  
**for the Manufacturing Technology Industry**  
**Unit of Competency**

Functional Area - Product Manufacturing

Title	Production support
Code	106369L1
Range	This unit of competency is applicable to production departments of Manufacturing Technology Industry. Practitioners should be capable to know the basic shopfloor operation procedure and support production
Level	1
Credit	3 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Understand the general concept of production support</p> <ul style="list-style-type: none"> <li>• Know the basic uses and functions of all kinds of commonly used machinery equipment and hand tools in shopfloor</li> <li>• Understand the risk of shopfloor and safety protection guidelines of the corporation</li> <li>• Understand the stack methods of semi-finished products, scratches prevention methods, and other protection methods</li> <li>• Understand the methods of clearing, dumping and disposal of metal and plastic materials, semi-finished products and finished products</li> <li>• Understand the basic production workflow of the products in corporation</li> </ul> <p>2. Production support</p> <ul style="list-style-type: none"> <li>• Follow instructions and carry out all kinds of production support to raise productivity under supervision, such as clear the wastes of one s belonged working area, stack or put away of semi-finished products and protection of semi-finished products</li> <li>• Report unusual circumstances to related persons.</li> </ul> <p>3. Professional handling of production support</p> <ul style="list-style-type: none"> <li>• Follow safety guidelines and relevant guidelines, carry out production support activities safely</li> </ul>
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> <li>• Capable to follow guidelines and carry out all kinds of production support and work under supervision to raise productivity.</li> </ul>
Remark	